



# Okeechobee County Okeechobee Utility Authority Sub-Committee

Meeting Location  
304 NW 2nd Street  
Okeechobee, FL 34972  
863-763-6441  
[www.co.okeechobee.fl.us](http://www.co.okeechobee.fl.us)

## Committee

~ Agenda ~

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Tuesday, July 11, 2017

5:30 PM

Historic Courthouse, Room 270

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### I. Call to Order

Terry Burroughs  
David Hazellief  
Dowling Watford  
Noel Chandler  
John Creasman  
Tommy Clay  
Robbie Chartier  
Jeff Shain

Chairman  
Commissioner  
City of Okeechobee  
City of Okeechobee  
Okeechobee Utility Authority  
Okeechobee Utility Authority  
County Administrator  
Deputy Clerk

### II. Public Comment

### III. Agenda

1. OKEECHOBEE UTILITY AUTHORITY (OUA) SUB-COMMITTEE TO REVIEW MODIFICATIONS TO INTERLOCAL AGREEMENT— Tracy Rowland

That the OUA sub-committee members review and approve the modifications to the Interlocal Agreement for paragraphs 4.4, and 4.17 through 4.21, inclusive.

### IV. Adjournment

Any person deciding to appeal any decision by the Board of County Commissioners with respect to any matter considered at this meeting or hearing will need to ensure that verbatim record of the proceedings is made and that the record includes the testimony and evidence upon which the appeal will be based.



**Okeechobee County  
Okeechobee Utility Authority Sub-Committee**

304 NW 2nd Street  
Okeechobee, FL 34972

Department: Administration  
Category: Presentation  
Prepared By: Tracy Rowland  
Initiator: Tracy Rowland

**SCHEDULED  
PRESENTATION (ID # 4088)**

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**SUBJECT:** OKEECHOBEE UTILITY AUTHORITY (OUA) SUB-COMMITTEE TO REVIEW MODIFICATIONS TO INTERLOCAL AGREEMENT

**MEETING:** Committee July 11, 2017

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**FINANCIAL IMPACT:**

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**REQUESTED ACTION:**

That the OUA sub-committee members review and approve the modifications to the Interlocal Agreement for paragraphs 4.4, and 4.17 through 4.21, inclusive.

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**BACKGROUND:**

As the Board will recall, on May 24, 2017, the OUA Sub-Committee met to conduct its organizational meeting. At that time, Terry Burroughs was appointed Chair, and John Creasman was appointed Vice Chair, with the Board selecting Attorney Michael Minton as the attorney to draft the revised Interlocal Agreement.

This agenda item is to review the revisions to paragraphs 4.4, and 4.17 through 4.21, inclusive; and discuss any further revisions that may be entertained by the Board.

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**ATTACHMENTS:**

- OUA Interlocal Agreement Modifications to paragraphs 4.4 and 4.17-4.21, inclusive (PDF)

Paragraph 4.4 is amended as follows:

The four (4) members of the Authority Board appointed by the County and City shall then, by a simple majority vote, appoint a fifth member of the Authority Board and one (1) alternate representative who may attend all meetings of the Authority Board and shall have the authority to vote in the absence of said fifth member; provided , however for so long as the **SERVICE AREA** encompasses a portion of Glades County, said fifth member and the alternate for that member, shall be a resident(s) in **Glades County**.

Paragraph 4.17 is amended as follows:

The Authority Board shall cause to be made **QUARTERLY** a comprehensive report of its activities, including all matters related to rates, expense of maintenance, repair and operation, renewals and capital replacements, principal and interest requirements. Additionally, the final year report will include an audited annual financial statement. The report will be presented to both County and City respectively by the appointed member of each. Copies of such reports shall be forwarded to the County and the City, and shall constitute a public record.

Add Paragraph 4.18:

The Authority Board shall cause to develop and maintain a rolling three (3) strategic plan which includes goals and objectives for the following strategies: Financial, workforce, fleet management, infrastructure, asset management and best practices, operational excellence and customer service. This plan will be presented annually to both County and City by their appointed members on the Authority Board.

Add Paragraph 4.19

The Authority Board shall ensure all construction of new or the maintenance of existing water and wastewater facilities are coordinate with County or City Public Works Departments ensuring roads and drainage right of ways are fully restored after the completion of work.

Add Paragraph 4.20

The Authority Board will utilize the Okeechobee Board County Commissioners chamber to conduct all meetings. The meetings will be live stream to the public providing the necessary means of transparency. The County will provide the Commissioner Chambers and associated technical support at no cost to the Authority Board.

Add Paragraph 4.21

Both the City and County reserve the right to remove any one of their appointed Authority Board member(s) if it deemed the Board member(s) actions has not been in alignment of the respective directions of the individual entity that appointed them.

Remove all references to Beach Water Association and Okeechobee Utility Working Group