



Minutes of the Board of County Commissioners Okeechobee County, Florida

Tuesday, January 24, 2017

Regular Session

The Board met this date in a Regular Session in the Okeechobee County Historic Courthouse in the "Judge William L. Hendry Courtroom", Room 270, at 304 NW 2nd Street in Okeechobee, Florida at 9:00 AM.

Roll Call

Attendee Name	Title	Status	Arrived
Terry Burroughs	Chairman	Present	
Bryant Culpepper	Commissioner	Present	
Kelly Owens	Commissioner	Present	
David Hazellief	Commissioner	Present	
Bradley G. Goodbread	Commissioner	Present	
Robbie Chartier	County Administrator	Present	
John Cassels	County Attorney	Present	
Jeff Shain	Deputy Clerk	Present	

I. Commencement

Chairman Terry Burroughs called the meeting to Order. Rev. Cary McKee offered the invocation, after which Commissioner David Hazellief led the Pledge of Allegiance.

II. Public Comments

There were no Public Comments.

Motion: Motion to close Public Comments.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	Kelly Owens, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

III. Revisions

There were no revisions to the Agenda.

IV. Agenda

1. *Consent Agenda*

Items 1a through 1b were approved by the Board to include the additional warrants.

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	1 of 9 January 24, 2017	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelly Owens, Commissioner
SECONDER:	Bradley G. Goodbread, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

- a. MINUTES: JANUARY 12, 2017 REGULAR SESSION
Requested Action: Approve Minutes from January 12, 2017 Regular Session.
- b. WARRANTS 2017-02
Requested Action: Approve Warrants List 2017-02.

2. Proclamations/Public Hearings

- a. 9:00 AM PUBLIC HEARING BUDGET AMENDMENT AND RESOLUTION
Budget Director Corey Wheeler addressed the Board and stated the Board annually adopts the budget by resolution for all funds of the County. Budgetary authority is legally maintained at the fund level; however, the County’s computerized financial system imposes budget controls at the appropriation level, by department. Amendments to the adopted budget can occur at any time during the fiscal year through action of the Board.

Chairman Terry Burroughs opened the Public Hearing.

Requested Action: Conduct a Public Hearing regarding a Budget Amendment to carry forward prior year encumbrances for fiscal year 2016-17.

RESULT:	CONDUCTED
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Motion: Motion to close the Public Hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	Kelly Owens, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

Motion: Motion to adopt Resolution 2017-04, amending the 2016-2017 fiscal budget to appropriate prior year encumbrances; and adjust projected balances for same; providing an effective date and approve Budget Amendment BA17-04 in the amount of \$3,159,454.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bradley G. Goodbread, Commissioner
SECONDER:	Kelly Owens, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

3. General Business

a. CHAMBER OF COMMERCE ECONOMIC DEVELOPMENT REPORT - JOHN GURNEY

John Gurney, Economic Development Director, Chamber of Commerce of Okeechobee addressed the Board and gave an overview of the economic development accomplishments for the 2016 calendar year.

Chairman Terry Burroughs stated Enterprise Florida has provided for this six county region \$135,000 for marketing and another \$100,000 for Coop money for the Cities.

Requested Action: Receive a report from John Gurney on the accomplishments of the Chamber of Commerce on Economic Develop activities for the 2016 calendar year.

RESULT:	RECEIVED
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b. MS. SUSAN GEORGE - DAUGHTERS OF THE AMERICAN REVOLUTION OKEECHOBEE CHAPTER

Ms. Susan George, Daughters of the American Revolution, addressed the Board and requested that the Board's consider contributing financially to two historical markers to be placed at the Okeechobee Battlefield State Park . The markers will be made of limestone and bronze plaques for a permanent reminder to future generations. This project was recently approved by the FDEP District 3 Chief of Parks, Larry G. Fooks. The estimated costs is \$14,000. Contributions as of December 31, 2016 are \$2,030 as well as a pledge of \$2,000 from the Friends of the Battlefield for a total of \$4,030 to date. The Daughters of the American Revolution are seeking a funding commitment from the Board, in an amount to be determined by the Board.

The Board discussed how much money to donate to the non profit, or help them raise the money.

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	3 of 9 January 24, 2017	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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Requested Action: Conduct discussion on a request from Ms. Susan George to consider whether or not to contribute financially, in an amount to be determined by the Board, to the placement of two Historical Markers for the Okeechobee Battlefield State Park.

Motion by Commissioner Culpepper and Seconded by Commissioner Hazellief for further discussion to contribute \$9,970 for the placement of two Historical Markers for the Okeechobee Battlefield State Park. There was no vote taken.

RESULT:	CONDUCTED
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Motion: Amend Motion to contribute \$2000 for the placement of two Historical Markers for the Okeechobee Battlefield State Park, once the Daughters of the American Revolution show us their fundraising efforts and when they reach all but \$2,000 then distribute the funds to them once a budget transfer is approved by the Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelly Owens, Commissioner
SECONDER:	David Hazellief, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

c. OKEECHOBEE COUNTY AIRPORT UPDATE AND PRESENTATION FROM AVCON, INC.

Airport Manager Kathy Scott addressed the Board and stated AVCON, Inc. Is currently engaged as the professional engineering consulting firm for Okeechobee County Airport. Founded in 1988, AVCON is a full-service engineering and planning firm, serving all segments of the transportation and development industries.

Mr. James Kriss, Vice President and Ms. Hilary Maull, Project Manager of AVCON, Inc. gave the Board a presentation on Okeechobee County Airport projects and planning.

The Board asked questions of Mr. Kriss and Ms. Maull.

Requested Action: Receive a presentation and update from AVCON, Inc. for Okeechobee County Airport projects and planning.

RESULT:	RECEIVED
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d. OKEECHOBEE MUSIC AND ARTS FESTIVAL UPDATE

Community Development Director Bill Royce addressed the Board and stated the second Okeechobee Music and Arts Festival, also known as OMF17, is scheduled for the first weekend of March, 2017. The festival will begin on Thursday, March 2 and conclude Sunday night, March 5. The attendees have until mid-day on Monday to depart from the festival site. The festival is organized by the firm Soundslinger. As was the case at the first festival last year, once the performances begin Thursday

afternoon, there will be continuous music throughout the weekend, concluding Sunday evening. The three main stages are in Sunshine Grove, located behind the lodge. The Be Stage, Here Stage and Now Stage will host performances in the afternoons and evenings. To the northwest of Sunshine Grove is the Jungle 51 stage that will host performances overnight. The Beach stage in the Aquachobee area will offer performances in the mornings and afternoons. Attendance at the festival is anticipated to be 30,000, with nearly all of the festival attendees car camping at the site for the weekend.

County staff have been coordinating with the Fire Rescue Department, the Sheriff's Office, the Health Department and the City of Okeechobee to prepare for the festival. A security plan, a medical plan and an emergency plan have all been reviewed and accepted by the County.

Fire Rescue and Sheriff expenses directly related to the festival will be reimbursed by Soundslinger. Soundslinger will also pay a fee to the County of \$3.00 per ticket. There will be additional economic impacts to area businesses and the festival is working with a number of local non-profits for various fund raising opportunities.

The Board asked questions of Mr. Royce and Sheriff Stephen.

Attorney Tom Conely representing Soundslinger addressed the Board and discussed the delay in the permitting process.

Mr. Kevin Collinsworth CEO of Soundslinger addressed the Board and discussed their time frames for construction and completion.

By Friday all permits should be complete and all agreements should be met, if not the Board will have a Special Meeting.

Mr. Frank Irby addressed the Board and discussed the last Music Festival and how well it worked out.

Requested Action: Receive an update regarding OMF17, the Okeechobee Music and Arts Festival scheduled for March 2-5, 2017.

RESULT:	RECEIVED
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e. PUBLIC WORKS DEPARTMENT OFFICE BUILDING

Facilities Maintenance & Development Director addressed the Board and stated at the December 15, 2016 Board Meeting the Board agreed to continue with the current process for the design and construction of the proposed Public Works Office Building. The Board further requested that Staff revisit the proposed floor plan and bring back a new/smaller design for the Building to the Board for their review and approval.

Based on the Board's direction, Staff revisited the building configuration and size to determine where the building could be reduced. After several meetings, Staff worked with the Architect to reduce the building by approximately 1,000 SF. The reduction will limit some future expansion however, Staff has positioned the facility for future expansion in the eastern and western directions and, also retained some space within the building that can be used for expansion when the digital filing is complete.

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	5 of 9 January 24, 2017	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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The Board discussed the size of the building and if it could be scaled down to 3,600 to 4,000 sq. feet.

The Board decided to have staff draft a master plan for the entire Public Works area and bring it back to the Board.

Requested Action: Receive discussion on revised conceptual design for the proposed Public Works Department Office Building for construction.

RESULT:	RECEIVED
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f. TRAFFIC SIGNAL MAINTENANCE CONTRACT, BUDGET AMENDMENT AND RESOLUTION, BUDGET TRANSFER FROM RESERVES

Public Works Director Lee Evett addressed the Board and stated the contract with On Power expired on January 1, 2017 and the firm notified the County in October that they opted not to renew. Bid documents were prepared, advertised and no bids were received. The present contractor then agreed to continue on a month to month basis under the existing terms of their contract but not beyond March 2017. The work was again re-bid and Carr Construction was the sole bidder with an annual cost of \$66,696, fixed for the term of the contract. The term of the contract is for three years with an option for two additional years by mutual agreement.

Compensation from the state increased significantly in 2015 and escalator provisions were adopted in 2016. For the State’s fiscal year (July 1, 2016 to June 30, 2017) the county will receive \$34,441. In each Fiscal Year thereafter, compensation will increase by the Consumer Price Index.

Requested Action: Approve awarding the bid for the maintenance of the Florida Department of Transportation traffic signals to Carr Construction in the annual amount of \$66,696 pursuant to the County's Contract with the Florida Department of Transportation and authorize the Chairman to execute a contract as prepared by the County Attorney, and approve Resolution 2017-05 amending the 2016-2017 fiscal budget to appropriate unanticipated revenues in the Transportation Trust Fund - Road Department operating area providing an effective date and approve BA 17-05 in the amount of \$33,690.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	David Hazellief, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

g. REQUEST TO SCHEDULE INTERVIEWS WITH PROFESSIONAL ENGINEERS FOR COUNTY ENGINEER FUNCTION

Public Works Director Lee Evett addressed the Board and stated a Public Service Evaluation Committee (PSEC) consisting of the County Administrator, the Director of Facilities Maintenance and Development Services, the Community Services Director, Public Safety Director/Fire Chief and the Public Works Director was created to review the proposals and make a recommendation to the Board as to which firms were most qualified for an interview. The committee considered such factors as the

ability of professional personnel; whether a firm is a certified minority business enterprise; past performance; willingness to meet time and budget requirements; location; recent, current, and projected workloads of the firms. The committee met on January 18 and the combined scores of the committee is attached.

Mr. Evett suggested the Board interview the top candidates.

It was agreed upon that the Board will interview the top 4 candidates.

Requested Action: Consensus of the Board for staff to schedule Board interviews of the following four (4) Professional Engineering firms which ranked the highest in response to Request for Qualifications (RFQ) for County Engineer function: Craig A. Smith & Associates, Culpepper & Turpening, CivilSurv Design Group, Johnson Engineering.

RESULT:

CONSENSUS OF THE BOARD

h. COUNTY'S ANNUAL SCOP/SCRAP SUBMISSION WITH PRIORITIES

Public Works Director Lee Evett addressed the Board and stated on Jan 12, 2017, the Board approved an application for resurfacing Berman Road under the SCRAP program as their first priority.

Several points to note. I am aware that FDOT appreciates priorities based on engineering need and especially surface condition issues. Other "magic buttons" that are positives in the FDOT evaluation process are roads that are evacuation routes, arterial roadways, and roads with agricultural use. Also FDOT usually does not initially seriously consider projects with a priority below 2. Lower priorities are sometimes funded but not in the initial review.

Requested Action: Consensus of the Board to agree on the priorities for applications two through eleven for the annual SCOP/SCRAP FDOT program submission.

RESULT:

CONSENSUS OF THE BOARD

i. LETTER OF AGREEMENT - TREASURE COAST CRIME STOPPERS TRUST FUND GRANT

County Administrator Robbie Chartier addressed the Board and stated Treasure Coast Crime Stoppers is requesting the Board approve a Letter of Agreement that authorizes the Treasure Coast Crime Stoppers to act as Okeechobee County's agent for the purpose of applying for and receiving monies from the Crime Stoppers Trust Fund. This request is made per requirements in Subsection 16.555(5)(b) of the Florida Statutes.

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	7 of 9 January 24, 2017	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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Requested Action: Approve and authorize the Chairman to sign a Letter of Agreement which authorizes the Treasure Coast Crime Stoppers to act as Okeechobee County's agent for the purpose of applying for and receiving monies from the Crime Stoppers Trust Fund.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	David Hazellief, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

j. 1:30 PM FIRE RESCUE WORKSHOP

Public Safety Director/Fire Chief Ralph Franklin addressed the Board and conducted educational workshop to review the current and future vision, development and direction of Fire Rescue.

The Board asked questions of Chief Franklin.

Requested Action: Conduct an educational workshop on Tuesday January 24, 2017 at 2:40 PM, to review the current and future vision, development, and direction of Fire Rescue.

RESULT:	CONDUCTED
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4. Administration Report

- a. County Administrator Robbie Chartier discussed the following:
 1. Population of Okeechobee County 1960 was 6,500 and 1970 was 11,000.
 2. 2015 State passed the non motorized multi use paths. There is a Florida Statue that governs that and \$25 million is allocated in 2015/2016 from the State Budget.
 3. The Agenda for the Strategic Planning Meeting Thursday January 26 at 1:00 pm and Friday January 27 at 9:00am. Homework for the Board is to bring three to five ideas or concerns you want to see staff work on.
 4. Reviewed the last Strategic Plan items.

5. Commissioner Reports

- a. Commissioner Kelly Owens discussed the following:
 1. Having first Career Source Heartland meeting tomorrow.
 2. Going to FAC Training next Wednesday and Thursday.
- b. Commissioner Bradley G. Goodbread discussed the following:
 1. Discussed his Strategic Planning issues. Would like Board look at By-Pass to extend Berman Road north to Hwy 68 (Orange Ave.).
 2. Second issue is to hire a full time Grant Writer.
 3. The nice look of the Pahokee recreation center, comparing to the Lock 7 area.

- c. Commissioner Bryant Culpepper discussed the following:
 - 1. Pilot told him cannot get a signal on the new Awos.
- d. Commissioner David Hazellief discussed the following:
 - 1. Bet-Her Acres issue with swales.
- e. Chairman Terry Burroughs discussed the following:
 - 1. Renaming roads when someone passes away. Naming the sports complex for Darrell Enfinger, former Director, who worked for Parks and Recreation for over 37 years.
 - 2. Mental Health Objectives from Public Safety Coordinating Council.
 - 3. Trailer Parks on the Rim Canal, trash on road when people move.

6. Additional Documents, If Any, Presented At Meeting

V. Adjournment

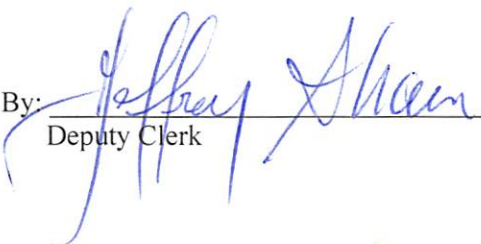
There being no further business to come before the Board, Chairman Terry Burroughs declared the Regular Session of the Board of County Commissioners adjourned at 4:20 p.m.

BOARD OF COUNTY COMMISSIONERS
OKEECHOBEE COUNTY, FLORIDA

By: 
Terry W. Burroughs - Chairman

ATTEST:

Sharon Robertson
Clerk of the Circuit Court & Comptroller

By: 
Deputy Clerk

Approved: 02/09/2017



Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	9 of 9 January 24, 2017	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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