



Minutes of the Board of County Commissioners Okeechobee County, Florida

Thursday, February 23, 2017

Regular Session

The Board met this date in a Regular Session in the Okeechobee County Historic Courthouse in the "Judge William L. Hendry Courtroom", Room 270, at 304 NW 2nd Street in Okeechobee, Florida at 9:00 AM.

Roll Call

Attendee Name	Title	Status	Arrived
Terry Burroughs	Chairman	Present	
Bryant Culpepper	Commissioner	Present	
Kelly Owens	Commissioner	Present	
David Hazellief	Commissioner	Present	
Bradley G. Goodbread	Commissioner	Present	
Robbie Chartier	County Administrator	Present	
John Cassels	County Attorney	Present	
Jeff Shain	Deputy Clerk	Present	

I. Commencement

Chairman Terry Burroughs called the meeting to Order. Pastor Cary McKee offered the invocation, after which Commissioner Bradley G. Goodbread led the Pledge of Allegiance.

II. Public Comments

There were no Public Comments.

Motion: Motion to close Public Comments.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelly Owens, Commissioner
SECONDER:	Bryant Culpepper, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

III. Revisions

County Administrator Robbie Chartier asked to add the following items:

1. Item 2b Implementation of a County Wide Burn Ban
2. Item 1n Budget Transfer 2017-70 Towns of Okeechobee
3. Item 3o, Donation of ice machine owned by TRAC being loaned to OCRA
4. Item 3p, Inter local Agreement with OUA and Okeechobee City and Okeechobee County.
5. Item 3q, Extension on the Okee-Tantle RFP for 60 days.

Motion: Motion to accept revisions to the Agenda.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	Kelly Owens, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

IV. Agenda

1. Consent Agenda

Items 1a through 1m with the addition of 1n were approved by the Board to include the amended warrants.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Hazellief, Commissioner
SECONDER:	Bryant Culpepper, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

- a. MINUTES: JANUARY 26, 2017 WORKSHOP - STRATEGIC PLANNING DAY 1
Requested Action: Approve Minutes from January 26, 2017 Workshop, Strategic Planning Day 1
- b. MINUTES: JANUARY 27, 2017 WORKSHOP - STRATEGIC PLANNING DAY 2
Requested Action: Approve Minutes from January 27, 2017 Workshop, Strategic Planning Day 2
- c. MINUTES: FEBRUARY 9, 2017 REGULAR SESSION
Requested Action: Approve Minutes from February 9, 2017 Regular Session.
- d. WARRANTS 2017-04
Requested Action: Approve Warrants List 2017-04 in the amount of \$1,634,469.38
- e. REQUEST BY JOE H. BAKER AND WILLIAM J. TOMLINSON, (CURRENT PROPERTY OWNERS) FOR A REDUCTION OF CODE ENFORCEMENT LIEN ON PROPERTY PREVIOUSLY OWNED BY EARLON R. EUGLEY, RESPONDENT
Requested Action: Approve adoption of the Code Enforcement Special Magistrate's Report and Recommendation as to Reduction Request; direct the Chairman to execute the Final Administrative Order; and direct the Chairman to execute a Release of Lien upon the timely payment of the reduced amount.
- f. RESOLUTION 2017- DECLARING COUNTY VEHICLES AND EQUIPMENT AS SURPLUS

Requested Action: Adopt Resolution 2017-08 declaring certain County Vehicles and Equipment as listed in Exhibit "A" as surplus and authorize the County Administrator to dispose of said surplus property as defined in Chapter 274, Florida Statutes.

- g. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 003 TO ALZHEIMER'S DISEASE INITIATIVE (ADI) PROGRAM GRANT IZ015-9400**

Requested Action: Approve and authorize the Chair to execute Amendment 003 to the Alzheimer's Disease Initiative (ADI) Grant Agreement IZ015-9400 which contains a revised reporting schedule.

- h. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 003 TO COMMUNITY CARE FOR THE ELDERLY (CCE) PROGRAM GRANT IC015-9400**

Requested Action: Approve and authorize the Chair to execute Amendment 003 to the Community Care for the Elderly (CCE) Grant Agreement IC015-9400 which contains a revised reporting schedule.

- i. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 004 TO COMMUNITY CARE FOR THE ELDERLY (CCE) PROGRAM GRANT IC015-9400**

Requested Action: Approve and authorize the Chair to execute Amendment 004 to the Community Care for the Elderly (CCE) Grant Agreement IC015-9400 which contains revisions or additions to sections of the agreement and its attachments as well as required Certifications and Assurances to be signed and submitted.

- j. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 003 TO EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM (EHEAP) GRANT IP015-9400**

Requested Action: Approve and authorize the Chair to execute Amendment 003 to Emergency Home Energy Assistance for the Elderly Program (EHEAP) Grant Agreement IP015-9400 which contains significant revisions to multiple sections and attachments to the original Agreement.

- k. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 005 TO HOME CARE FOR THE ELDERLY (HCE) PROGRAM GRANT IH015-9400**

Requested Action: Approve and authorize the Chair to execute Amendment 005 to the Home Care for the Elderly (HCE) Grant Agreement IH015-9400 which contains a revised reporting schedule

- l. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 006 TO HOME CARE FOR THE ELDERLY (HCE) PROGRAM GRANT IH015-9400**

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Requested Action: Approve and authorize the Chair to execute Amendment 006 to the Home Care for the Elderly (HCE) Grant Agreement IH015-9400 which contains revisions or additions to sections of the agreement and its attachments as well as required Certifications and Assurances to be signed and submitted.

- m. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 002 TO OLDER AMERICAN'S ACT (OAA) PROGRAM GRANT IA016-9400

Requested Action: Approve and authorize the Chair to execute Amendment 002 to the Older American's Act (OAA) Grant Agreement IA016-9400 which contains a revised reporting schedule.

- n. BUDGET TRANSFER BT 17-70- TOWNS OF OKEECHOBEE, LLC

Requested Action: Approve Budget Transfer BT 17-70 in the amount of \$244,398 from Impact Fee Fund Reserves to Grant to Outside Organization - Towns of Okeechobee LLC to appropriate matching funds for the HOME Investment Partnership Grant in accordance with a grant agreement approved November 29, 2016.

2. Proclamations/Public Hearings/Presentations

- a. PRESENTATION OF HEALTHY WEIGHT COMMUNITY CHAMPION CERTIFICATE - Tiffany Collins

Health Department Director Tiffany Collins addressed the Board and stated the Florida Department of Health recognized 98 communities as the 2017 Healthy Weight Community Champions. Florida's county and municipal governments play an important role in decreasing the prevalence of unhealthy weight in their jurisdictions. Local governments can implement a variety of policies that have been shown to increase physical activity and improve nutrition. These best practice policies are reflected in the Healthy Weight Community Champion submission criteria. Between August and December 2016, local governments were invited to submit best practices they have implemented in their jurisdictions.

Requested Action: Receive the Healthy Weight Community Champion Certificate from Tiffany Collins on behalf of Florida Department of Health.

RESULT:

RECEIVED

- b. COUNTY WIDE BURN BAN

Public Safety Director/Fire Chief Ralph Franklin addressed the Board and gave a briefing on the implementation of a County wide burn ban.

County Fire Rescue has responded to 28 grass or brush fires since January 1, 2017. That is up from three (3) incidents compared to the same time in 2016. According to the Florida Forest Service, as of February 20, 2017, Okeechobee County currently has a drought index of 609, which places the county in a moderate to high risk category for wildfires. The Keetch-Byram drought index (KBDI) is a continuous reference scale for estimating the dryness of the soil. The scale ranges

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from 0 to 800. High values of the KBDI are an indication that conditions are favorable for the occurrence and spread of wildfires.

Mr. Mike Lasecce from the Forest Service addressed the Board and discussed the burn ban

Requested Action: Receive a briefing from the Public Safety Director/Fire Chief on the implementation of a County Wide Burn Ban.

RESULT:

RECEIVED

c. 1:30 PM CITIZEN REQUEST - MITCHELL TEARDO - VIKING SUBDIVISION ATV USAGE ON PRIVATE EASEMENTS AND ROADS

Chairman Terry Burroughs stated the County is not responsible for the roads in the Viking Subdivision, Coquina Water Management District is responsible.

Chairman Terry Burroughs opened Public Comments.

Mr. Scott Fitzpatrick, Attorney representing the residence of the Viking Subdivision addressed the Board and stated Coquina Water Management District never gave written authority to the County to enforce ATV usage violations.

Several citizens addressed the Board and discussed working with the County to correct the problem.

Several citizens residing in the Vikings addressed the Board and discussed people riding ATVs, hunting and shooting firearms on other peoples property and tearing down fences and signs. The area is owned by private land owners and people are trespassing. But the property owners don't see why they can't ride their vehicles on their property.

Mr. Michael Vincent a resident and member of the Coquina Board stated the Board did not request the Sheriff's Office to patrol the area. It is the people who do not own property in the area are the ones tearing up the roads and leaving trash.

A suggestion was made that ID cards be issued to legal residence.

Requested Action: Receive comments from Viking Subdivision residence concerning ATV usage on private easements and roads in the Viking Subdivision.

RESULT:

RECEIVED

Motion: Motion to close Public Comment.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bradley G. Goodbread, Commissioner
SECONDER:	David Hazellief, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

Motion: discussion on Viking Subdivision ATV Usage.

Chairman Terry Burroughs read two letters from Viking Homeowners.

Commissioners stated this is not a recreation area, it is a residential neighborhood.

County Attorney John Cassels discussed the legal aspects of the issue and Law and Fact. Mr. Cassels stated he found the Resolution from 1995 where Coquina did ask assistance from the County to protect the roads, canals, etc. from unlawful use.

Sheriff Noel Stephen addressed the Board and discussed enforcing traffic laws in Coquina. The Sheriff stated that when his office is called about a traffic violation, when his Deputies arrive, the ATV riders are gone. Because of this issue, he is shutting down all ATV riding in the Viking Subdivision.

RESULT:	CONDUCTED
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3. General Business

a. DONATION OF OUTSIDE ART EXHIBIT (HORSE) FROM MAIN STREET OF OKEECHOBEE

County Administrator Robbie Chartier addressed the Board and stated recently Okeechobee Main Street had exhibited an outside horse sculpture on behalf of an artist in front of our building for the past year. Recently Main Street of Okeechobee is considering whether or not to purchase this outside Art Exhibit which is metal horse sculpture and base and donate it to the County for continued display in front of the Historic County Courthouse.

Ms. Bridgette Waldeau of Okeechobee Main Street addressed the Board and discussed the history of the Horse Art Exhibit.

Commissioner Bryant Culpepper motioned to accept the donation, motion died for lack of a second.

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Requested Action: Approve to accept on loan from Main Street of Okeechobee an outside Art Exhibit (metal horse sculpture and base) for its continued appreciation on promoting Art within the county subject to terms and conditions of a agreement to be prepared by the County Attorney and County Administrator.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelly Owens, Commissioner
SECONDER:	Bradley G. Goodbread, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

b. LIBRARY ADVISORY BOARD APPOINTMENT

Library Director Kresta King addressed the Board and stated there is currently one (1) vacant position on the Library Advisory Board. Notice that applications were being accepted to fill this position have been published in the newspaper and posted on the County website. Only one (1) Application has been received, Ms. Judith Mix, for the available position and the applicant meets the eligibility requirements that have been established for this Board.

Requested Action: Approve appointment of Judith Mix as a regular member to the Library Advisory Board, term to expire March 1, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelly Owens, Commissioner
SECONDER:	Bradley G. Goodbread, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

c. AGRI-CIVIC CENTER ADVISORY COMMITTEE APPOINTMENTS

Agri-Civic Center Manager Matt Dorriety addressed the Board and stated the terms of two (2) regular members of the Agri-Civic Center Advisory Committee expire March 1, 2017. The committee also has one (1) vacant seat to be filled with a term that expires March 1, 2019. The Agri-Civic Center Advisory Committee is a "B" Board. The County has received three (3) applications to be considered for the three (3) vacancies on the Agri-Civic Center Advisory Committee. There is one (1) incumbent member applying for reappointment. All applicants meet the basic eligibility requirements that have been established for this Committee.

Applications for appointment to the Agri-Civic Center Advisory Committee have been received from:

<u>Applicants:</u>	<u>Attendance (Last 6 meetings):</u>
Frank Cunningham (I)	6
Jeffery Jones	N/A
Brian Sell	N/A

(I) indicates an incumbent member of the Board

Requested Action: Approve appointment of Frank Cunningham and Jeffery Jones as regular members for the Agri-Civic Center Advisory Committee to terms that expire March 1, 2021 and appointment of Brian Sell as a regular member to fill the vacant seat which term expires March 1, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelly Owens, Commissioner
SECONDER:	Bradley G. Goodbread, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

d. OKEECHOBEE UTILITY AUTHORITY BOARD APPOINTMENT

County Administrator Robbie Chartier stated there is one (1) member and one (1) alternate member vacancy on the Okeechobee Utility Authority Board, terms to expire March 1, 2017. The OUA is designated as an "A" Board. Mr. John Hayford, Executive Director, Okeechobee Utility Authority, has stated the applicants meet the requirements of the Board.

To date, four (4) applications for appointment have been received:

- Thomas W. Hoover (I)
- Thomas Markham (A)
- Michael Myers (N)
- Philip James Baughman (N)

- (I) indicates an incumbent member of the OUA Board
- (A) indicates an alternate member of the OUA Board
- (N) indicates a new applicant

Commissioner Bryant Culpepper made a motion to elect Michael Myers as a Regular Member and Philip Baughman as Alternate. Commissioner Kelly Owens Seconded the motion for discussion.

Commissioner David Hazellief asked to amended the motion to appoint Thomas Markham as Alternate, motion died for lack of a second.

The Board discussed Mr. Baughman being a member and having to abstain from a vote if he was the contractor.

Mr. Baughman addressed the Board and stated why he applied for the position.

After the lunch break County Administrator Robbie Chartier addressed the Board and stated Mr. Baughman would like to decline his appointment to the OUA Board due to possible conflicts with his position on the City Planning and Zoning Board, as both are A Boards.

Requested Action: Approve appointment of Michael Myers as member and Philip J. Baughman as alternate member to the Okeechobee Utility Authority; both terms to expire March 1, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	Kelly Owens, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

Motion: appointment of Thomas Markham as alternate to the OUA Board, as Philip Baughman declined the appointment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Hazellief, Commissioner
SECONDER:	Bradley G. Goodbread, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

e. APPOINTMENTS TO PLANNING BOARD/BOARD OF ADJUSTMENTS AND APPEALS ("A" BOARD)

Community Development Director Bill Royce addressed the Board and stated the terms for 3 regular members of the Planning Board/Board of Adjustments and Appeals expire March 1, 2017. New appointments for the 3 regular member terms will expire March 1, 2020. In addition, the term for the alternate member, which expires March 1, 2019, remains unfilled. All applicants meet basic eligibility requirements that have been established for the Planning Board/Board of Adjustments and Appeals.

Current applicants include:

- Mack Worley, Jr. (I) Mr. Worley attended 6 of 6 meetings in 2016
- Ronald Zobel (N) Mr. Zobel is a new applicant
- (I) indicates an incumbent member of the Planning Board
- (N) indicates a new applicant

Mr. Ronald Zobel addressed the Board and discussed why he wanted to be on the Board.

Mr. Mack Worley, Jr. addressed the Board and discussed why he wanted to be on the Board.

After the lunch recess the Board received an application from Mr. Hancock for an open position on the Planning Board.

Requested Action: Approve appointments of Mack Worley, Jr. and Ronald Zobel as regular members to terms that expire March 1, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Hazellief, Commissioner
SECONDER:	Kelly Owens, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

Motion: appointment of Mitchell Hancock to the Planning Board to term that expires March 1, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelly Owens, Commissioner
SECONDER:	David Hazellief, Commissioner
AYES:	Terry Burroughs, Bryant Culpepper, Kelly Owens, David Hazellief
ABSENT:	Bradley G. Goodbread

f. APPOINTMENTS TO THE CONSTRUCTION INDUSTRY LICENSING BOARD ("A" BOARD)

Community Development Director Bill Royce addressed the Board and stated terms for 2 regular members of the Construction Industry Licensing Board (CILB) expire March 1, 2017. New appointments for the 2 regular member terms will expire March 1, 2020. One current CILB member whose term expires March 1, 2017 has submitted an application requesting consideration for reappointment to a new term. All applicants meet basic eligibility requirements that have been established for the Construction Industry Licensing Board.

Current applicants include:

Frank Cunningham, P.E. (I) Lay Person. Mr. Cunningham attended 2 of 4 meetings in 2016.

Mark Brandel (I) Certified Contractor. Mr. Brandel attended 4 of 4 meetings in 2016.

(I) indicates an incumbent member of the CILB

Mr. Frank Cunningham addressed the Board and discussed why he wanted to be on the Board.

Requested Action: Approve appointment of Frank Cunningham (Lay Person) and Mark Brandel (Certified Contractor) as regular members of the Construction Industry Licensing Board to terms that expire March 1, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	David Hazellief, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

g. CILB REQUEST NEW AND AMENDED SPECIALTY CONTRACTOR LICENSES

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County Attorney John Cassels addressed the Board and stated the Okeechobee County Construction Industry Licensing Board (“CLIB”), whose members are appointed by the Board of County commissioners (“BOCC”), was authorized by state statute and established by ordinance to interface with the Building Official, assist the County in regulating the building trades and to conduct disciplinary hearings where warranted. Another function of the CLIB is to periodically review those codes and ordinances which pertain to Okeechobee County building practices and the regulation of those individuals in the building trades.

Mr. Mark Brandel answered questions from the Board.

Commissioner Bryant Culpepper asked about the Handyman License that we used to have.

Requested Action: Adopt Resolution 2017-09 to create a new specialty license for "Asphalt Seal-Coat" Contractor and a new specialty license for "Paving Brick/Paver Brick Systems" Contractor based upon the recommendation of the Construction Industry Licensing Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kelly Owens, Commissioner
SECONDER:	David Hazellief, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

Motion: Motion to adopt Resolution 2017-10 to amend the scope of the specialty license for “Paving” and the scope of the specialty license for “Insulation” based upon the recommendation of the Construction Industry Licensing Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	Bradley G. Goodbread, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

h. IMPROVEMENTS TO PUBLIC SAFETY COMPLEX PARKING

Facilities Maintenance & Development Director Donnie Oden addressed the Board and stated during the construction of the Public Safety Complex, it was never anticipated to attract the volume of vehicular traffic that it currently attracts. The Emergency Operation Room has been used consistently as a classroom for educational purposes and with the increase of the facilities use, the existing parking area no longer supports the demand for the higher volume of vehicular traffic. Currently there are a total of seventeen (17) existing parking spaces located on the north side of the building and thirteen (13) parking spaces located within the parameters of the fenced area for a total of thirty (30) spaces.

For the Boards review, Staff has provided two options to increase the parking spaces for the facility. Option No. 1 provides an increase of twenty three (23) parking spaces and Option No. 2 provides an increase of thirty eight (38) parking spaces.

The Board asked question of Mr. Oden. Mr. Oden stated \$120,000 is budgeted.

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Requested Action: Approve Option No. 1 of the Proposed Improvements Public Safety Complex Parking adding twenty three (23) parking spaces.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Hazellief, Commissioner
SECONDER:	Kelly Owens, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

i. HWY 98 ADMINISTRATION ANNEX REPLACE FLOORING IN USDA OFFICES AWARD BID NO. 2016-19

Facilities Maintenance Director Kenny Murphy addressed the Board and stated USDA has occupied this section of the facility for approximately 20 years now, and during this time period, there have been no major replacements to the flooring. The original VCT and carpet are showing substantial amounts of wear and tear, severe losses of integrity, and major color fading. Because of these deficiencies, the flooring is no longer acceptable and requires replacing.

The Bid Proposal consisted of a Base Bid (unit pricing) amount that included the entire project scope of work to: remove and replace office panels, Remove and replace Furniture, remove the existing flooring and prep floors, and furnish and install new VCT Tile and Cove Base.

The following amounts are based on the Base Bid Amount for VCT:

	<u>Base Bid (VCT)</u>
Jeanette's Interior's	\$44,850
Blast Crete Corp.	\$46,473

Requested Action: Approve award of Bid No. 2016-19 for the purchase of replacement VCT tile, installation and the removal of the existing tile in the USDA area of the Highway 98 Administration Annex to Jeanette's Interiors, Inc. In the amount of \$44,850.00 and waive any inconsistencies in the bid.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bryant Culpepper, Commissioner
SECONDER:	Bradley G. Goodbread, Commissioner
AYES:	Burroughs, Culpepper, Owens, Hazellief, Goodbread

j. PROPOSAL FOR THE DEVELOPMENT OF A ROADWAY AND DRAINAGE GIS PLATFORM AND BUDGET TRANSFER

Public Works Director Lee Evett addressed the Board and stated for more than 5 years, Road Maintenance has carried an appropriation of \$100,000 for the creation of a Public Works/Road Maintenance GIS Platform. The GIS Layers are forecast to initially record a wide variety of information that is either not recorded or recorded only in the memories of long term employees.

So as to not reinvent the wheel, the GIS system proposed will be compatible with the existing system used by the Property Appraiser. The proposed system can have additional layers constructed by individual departments for their needs such as vehicle accident locations, various type of crime reports, parks locations and facilities, age, condition and the like. The professional staff has worked with the

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engineering firm of Culpepper & Terpening over a six month period and five drafts to develop the proposal attached. With this information we can more correctly forecast paving programs, plan work schedules, plan budgets, calculate sign replacement needs (a Federal requirement) and know the number of miles of roads in our inventory, lane widths and the like.

The Board asked questions of Mr. Evett.

Mr. Matthis of Culpepper & Terpening addressed the Board and discussed what the system will do.

The Board asked Mr. Evett to do additional research, get a total cost of all the equipment needed (computer server needed or share with Property Appraiser also hand held devices) and software maintenance contract.

Requested Action: No Action Taken to execute a work authorization to Culpepper & Terpening, Inc. for the development of a GIS platform for the establishment of a Roadway Inventory Program in the amount of \$209,460, which includes Task 1.41 traffic count data collection; and approve Budget Transfer 17-56 in the amount of \$109,460 from the Transportation Trust fund reserves.

RESULT:

NO ACTION TAKEN

k. POINT AND PAY, LLC (CREDIT/DEBIT CARD SERVICE)

County Administrator Robbie Chartier addressed the Board and stated on December 15, 2016 the Board authorized the County Administrator to execute credit applications and merchant service agreement with Point and Pay, LLC for the services of accepting credit and debit cards, subject to final review by the County Attorney.

The Statute limits the types of transactions to payment of taxes, license fees, tuition, fines, civil penalties, court-ordered payments, or court costs, or other statutorily prescribed revenues.

Staff understands the Boards desire to provide to citizens and businesses the convenience of electronic payments and is requesting the Board consider other options that may allow this ability.

The County Attorney John Cassels addressed the Board and stated that the County can pass off the cost of the convenience fee back to the public.

Requested Action: Conduct discussion and provided direction on accepting credit and debit cards.

RESULT:

CONDUCTED

I. FY17 FINANCIAL UPDATE - YTD DECEMBER 2016

Budget Director Corey Wheeler addressed the Board and gave a year to date December 2016 financial update.

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Requested Action: Receive an overview of current combined Financial Update for fiscal year 2017 through December, 2016.

RESULT:	RECEIVED
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m. STRATEGIC PLAN 2017

County Administrator Robbie Chartier addressed the Board and stated through a two day process on January 26 & 27, 2017 at the Williamson Conference Center, the Board listened to key stakeholders of the community regarding the needs of the community and of the organizations they represented.

The Board collaborated on the thoughts and ideas heard, as well as their own and developed and narrowed those down into five categories. Attached is the visual diagram of the Strategic Plan outline for adoption.

In moving forward, Rod Closer, University of Florida Facilitator, suggested the Board take each objective and further define the ideas, establish who is responsible to begin implementing and establish a time frame.

The Board suggested to start with one Workshop on Infrastructure and Capital Asset Management in the Boardroom.

Tentative date Thursday March 9, 2017.

Requested Action: Conduct discussion on the Strategic Plan outline and set workshop date on Thursday March 9, 2017 at 1:30 pm to further define each objective to assign a responsible party to implement each objective and establish a time frame to complete the objective, starting with Infrastructure & Capital Asset Management.

RESULT:	CONDUCTED
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n. SCHEDULE A SITE VISIT WORKSHOP TO VARIOUS COUNTY FACILITIES

County Administrator Robbie Chartier addressed the Board and stated at the request of Commissioner Hazellief, staff recommends the Board advertise and schedule a workshop at a mutually agreeable date and time in order for the Board to jointly visit various County facilities to physically view and understand the needs of the occupants relative to any future renovation, expansion and/or replacement of the facilities.

Staff recommends the Board visit the Jail, Fire Station 2, Road Department and the Alderman Building. Other buildings can be added at the request of the BOCC. Set for Thursday morning March 2, 2017 at 8:30 am, to meet in the Boardroom.

Requested Action: Conduct discussion on scheduling a site visit workshop on Thursday March 2, 2017 at 8:30 am at the BOCC Boardroom to visit Jail, Fire Station 2, Road Department and Alderman Building to physically view the buildings and understand the occupants needs relative to any future renovation, expansion and/or replacement. After discussion with the County Attorney rescinded the Workshop.

RESULT:	CONDUCTED
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o. Donation of ice machine owned by TRAC being loaned to OCRA

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County Administrator Robbie Chartier addressed the Board and asked if the Board would consider Trac donating the Ice Machine to OCRA, which will be located at the Sports Complex and maintained by Trac.

Motion: discussion on donation of ice machine owned by TRAC being loaned to OCRA.

RESULT:	CONDUCTED
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- p. Schedule a joint workshop with OUA, City of Okeechobee and Okeechobee County to discuss the Interlocal Agreement

County Administrator Robbie Chartier addressed the Board and stated it was suggested that there be a Workshop with OUA to discuss an Interlocal Agreement. The Board will get back with dates available. Meeting to be at the Civic Center.

Motion: discussion on scheduling a joint workshop with OUA, City of Okeechobee and Okeechobee County to discuss the Interlocal Agreement, to be held at the Civic Center.

RESULT:	CONDUCTED
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- q. Extend the Okee-Tantie RFP for an additional 60 days

County Administrator Robbie Chartier addressed the Board and stated if there are no objections she would be extending the RFP for Okee Tantie for 60 days. There were no objections.

4. Administration Report

- a. County Administrator Robbie Chartier discussed the following:
 - 1. FAC Legislative Day.
 - 2. Complaints on the number of fishing poles on the pier at Lock 7. The limit is three (3) poles per person and new signs will be made.
 - 3. Bass Masters event is going on this weekend.
 - 4. New County Web Site.
 - 5. Going live with eTrackiT end of May 2017.
 - 6. Next Tuesday have a meeting with L K Nambam, District 1 Secretary from DOT to discuss our issues.
 - 7. Traveling Workshop, lack of transparency. Suggested the Commissioners go out by themselves and maybe with Donnie Oden. Staff make a presentation to the Board and discuss the condition of the buildings. It was agreed upon by the consensus of the Board to cancel March 2nd Workshop.

5. Commissioner Reports

- a. Commissioner Kelly Owens discussed the following:
 - 1. Wanted to thank Beth Albert for handling an issue for her.
 - 2. Wanted to thank Chief Franklin for his work towards setting up car safety

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	15 of 17 February 23, 2017	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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- classes in the Fire Station.
- 3. Economic Council, Governmental Committee, legislative matters and assistance discussion.
- 4. Met with the Republican Executive Committee, discussed Administrative form of Government.
- 5. Lake Level Bill HB-17 and Preemption Bill SB-816.
- 6. Letter about Election Reform Process.
- 7. Communications Protocols, develop process on how to get questions to staff prior to meetings so entire Board gets response.

- b. Commissioner Bradley G. Goodbread discussed the following:
 - 1. First meeting with Heartland Library last week.
 - 2. What is the resolution on Go Underground and Bet-Her Acres road repair issues with residences.
 - 3. Speeding on streets off 15A on SW 56th, Stop Signs are small and not regulation size.

- c. Commissioner Bryant Culpepper discussed the following:
 - 1. Job on culverts done at Gil Culbreth's daughters house.
 - 2. Lights at the Pier.

- d. Chairman Terry Burroughs discussed the following:
 - 1. Bass Masters Elite Program, voted Lake Okeechobee number 1 place to fish., but having issue with Hotel owners upping price.
 - 3. SB-10 Bill, purchase of land south of the lake, House of Representatives not happy.
 - 4. HB-7005, abolishing Enterprise Florida and Visit Florida.
 - 5. HRTPO Meeting, scheduling for road landscaping and resurfacing.

6. Additional Documents, If Any, Presented At Meeting

V. Adjournment

There being no further business to come before the Board, Chairman Terry Burroughs declared the Regular Session of the Board of County Commissioners adjourned at 4:20 p.m.

BOARD OF COUNTY COMMISSIONERS
OKEECHOBEE COUNTY, FLORIDA

By: 
Terry W. Burroughs - Chairman

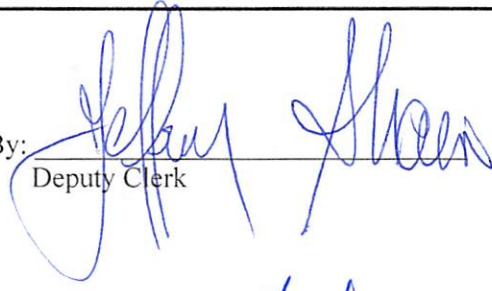
ATTEST:

Sharon Robertson
Clerk of the Circuit Court & Comptroller

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	16 of 17 February 23, 2017	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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By:

Deputy Clerk



(SEAL)

Approved:

3/9/2017



Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	17 of 17 February 23, 2017	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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