



## Minutes of the Board of County Commissioners Okeechobee County, Florida

Tuesday, April 25, 2017

*Regular Session*

The Board met this date in a Regular Session in the Okeechobee County Historic Courthouse in the "Judge William L. Hendry Courtroom", Room 270, at 304 NW 2nd Street in Okeechobee, Florida at 9:00 AM.

### Roll Call

Attendee Name	Title	Status	Arrived
Terry Burroughs	Chairman	Present	
Bryant Culpepper	Commissioner	Present	
Kelly Owens	Commissioner	Present	
David Hazellief	Commissioner	Present	
Bradley G. Goodbread	Commissioner	Present	
Robbie Chartier	County Administrator	Present	
John Cassels	County Attorney	Present	
Jeff Shain	Deputy Clerk	Present	

### I. Commencement

Chairman Terry Burroughs called the meeting to Order. Commissioner Bryant Culpepper offered the invocation, after which Commissioner Bradley G. Goodbread led the Pledge of Allegiance.

Employee Presentation

#### a. EXECUTIVE FIRE OFFICER CERTIFICATE PRESENTATION TO RALPH FRANKLIN

County Administrator Robbie Chartier read while Chairman Terry Burroughs presented Public Safety Director/Fire Chief Ralph Franklin with his U.S. Fire Administration's National Fire Academy's, Executive Fire Officer certificate.

County Administrator Robbie Chartier stated the National Fire Academy's (NFA) Executive Fire Officer (EFO) Program is a four year program that provides senior fire officers with a broad perspective on various facets of fire and emergency services administration. The courses and accompanying research examine how to exercise leadership when dealing with difficult or unique problems within communities. The courses are equivalent to graduate and upper division baccalaureate courses, and included in the course was an Applied Research Project that related to Okeechobee County.

**Requested Action:** Present Ralph Benjamin Franklin, Jr. with his U.S. Fire Administration's National Fire Academy's, Executive Fire Officer certificate.

**RESULT:**

**PRESENTED**

### II. Public Comments

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Commissioner David Hazellief stated he wanted to thank the Sheriff and Sheriff's Department for the job they do.

Public Safety Director/Fire Chief Ralph Franklin addressed the Board and wanted to let everyone know Okeechobee County is on a Burn Ban. Chief Franklin gave a recap of the fires Okeechobee County had recently.

Sheriff Noel Stephen thanked the Board for their support.

Ms. Libby Pigman, SFWMD, addressed the Board and reviewed the water restrictions. Odd number homes can water Wednesday and Saturday, even numbered homes can water Thursday and Sunday. There is no watering between 10:00 am to 4:00 pm.

**Motion:** Motion to close Public Comments

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**III. Revisions**

There were no revisions to the Agenda.

**IV. Agenda**

**1. Consent Agenda**

Items 1a through 1f were approved by the Board to include the amended warrants.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

- a. MINUTES: MARCH 30, 2017 WORKSHOP**  
Requested Action: Approve Minutes from March 30, 2017 Workshop.
- b. MINUTES: APRIL 13, 2017 REGULAR SESSION**  
Requested Action: Approve Minutes from April 13, 2017 Regular Session.
- c. WARRANTS 2017-08**  
Requested Action: Approve Warrants List 2017-08.
- d. CHANGE ORDER NUMBER ONE DECREASING FINAL COST OF WHIDDEN DITCH PHASE 3 PROJECT**

Requested Action: Approve Whidden Ditch Phase 3 change order number one (#1) reducing the final cost of the project by (\$24,413.00.)

- e. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 004 TO EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM (EHEAP) GRANT IP015-9400

Requested Action: Approve and authorize the Chair to execute Amendment 004 to Emergency Home Energy Assistance for the Elderly Program (EHEAP) Grant Agreement IP015-9400 which contains an increase to the overall funding for the period of April 1, 2016 - March 31, 2017 as well as minor revisions to various sections and attachments to the original Agreement affected by this increase.

- f. EMERGENCY HOME ENERGY ASSISTANCE PROGRAM (EHEAP) RENEWAL AGREEMENT IP015-9400

Requested Action: Approve and authorize the Chair to execute the Emergency Home Energy Assistance Program (EHEAP) Renewal Agreement IP015-9400 in the amount of \$20,979.00 for the term of April 1, 2017 - March 31, 2018.

## 2. Proclamations/Public Hearings/Presentations

- a. 9:00 AM PUBLIC HEARING: MEDICAL MARIJUANA MORATORIUM ORDINANCE SECOND PUBLIC HEARING

County Attorney John Cassels addressed the Board and stated the Proposed ordinance that would extend the existing six-month moratorium on issuing permits for medical marijuana dispensing facilities, for an additional six months has been prepared and presented for the second of two public hearings that would be required prior to adoption by the Board. The extension of the moratorium would allow County staff and the Board time to review any adopted legislation on the subject currently pending in the 2017 legislative session as well as the existing County Code and Land Development Regulations in the order to determine what changes, if any, would be required to appropriately site such dispensing facilities. The definition of "dispensing facilities" has also been clarified to include growing and processing facilities for medical marijuana.

Chairman Terry Burroughs opened the Public Hearing.

**Requested Action:** Conduct the second of two public hearings to consider the adoption of an Ordinance which would impose a six month moratorium on issuing permits for medical marijuana dispensing facilities in order to allow the Board an opportunity to review any changes to the County Code of Ordinances and Land Development Regulations that might be necessary to appropriately site such facilities.

**RESULT:**

**CONDUCTED**

**Motion:** Motion to close the Public Hearing

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<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**Motion:** Motion to adopted Ordinance 2017-0001 declaring zoning in progress and extending the existing moratorium on the acceptance and processing of new application of the establishment of medical marijuana dispensing facilities for a period of 180 days; providing for severability; and providing for an effective date.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**3. General Business**

**a. REQUEST TO ABANDON CERTAIN UTILITY EASEMENTS IN PALM VILLAGE RANCH SUBDIVISION, LOTS 105-106**

Community Development Director Bill Royce addressed the Board and stated Petition B-2017-0066, Catherine Whidden, applicant. Request to abandon public utilities easements on Lots 105 and 106 in Palm Village Ranch subdivision.

Ms. Whidden owns Lots 105 and 106 in Palm Village Ranch and would like to erect a home in the middle of the two lots. In Palm Village Ranch, a "five (5) foot wide easement for public utilities" is reserved on all side lot lines. These public utilities easements must be abandoned in order for Ms. Whidden to be able to build the house in the desired location in the middle of the combined lots. The public utilities easements considered for abandonment would be the 5 foot easement on the south side lot line of Lot 106 and the 5 foot easement on the north side lot line of Lot 105.

As established on the plat, these side easements are for public utilities only, not drainage or other purposes.

Letters of no objection to the requested abandonment have been received from the Okeechobee Utility Authority, Comcast and FPL. CenturyLink indicated no objection provided the east 10 feet and the west 5 feet of the utility easements are not abandoned. With the consent of the utility providers as described, there does not appear to be a public need for these side lot utility easements.

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**Requested Action:** Approve to schedule a public hearing for Thursday, May 25, 2017 at 9:00 a.m. to consider whether to abandon certain utility easements on Lots 105 and 106 in Palm Village Ranch subdivision.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**b. REQUEST TO ABANDON CERTAIN UTILITY EASEMENTS IN PALM VILLAGE RANCH SUBDIVISION, LOTS 118-119**

Community Development Director Bill Royce addressed the Board and stated Petition B-2017-0067, John and Robin Buccino, applicants. Request to abandon public utilities easements on Lots 118 and 119 in Palm Village Ranch subdivision. Mr. and Mrs. Buccino own Lots 118 and 119 in Palm Village Ranch and would like to build a home in the middle of the two lots. In Palm Village Ranch, a "five (5) foot wide easement for public utilities" is reserved on all side lot lines. These public utilities easements must be abandoned in order for the Buccinos to be able to build the house in the middle of the combined lots. The public utilities easements considered for abandonment would be the 5 foot easement on the south side lot line of Lot 118 and the 5 foot easement on the north side lot line of Lot 119.

As established on the plat, these side easements are for public utilities only, not drainage or other purposes.

Letters of no objection to the requested abandonment have been received from the Okeechobee Utility Authority, Comcast and FPL. CenturyLink indicated no objection provided the east 10 feet and the west 5 feet of the utility easements are not abandoned. With the consent of the utility providers as described, there does not appear to be a public need for these side lot utility easements.

**Requested Action:** Approve to schedule a public hearing for Thursday, May 25, 2017 at 9:00 a.m. to consider whether to abandon certain utility easements on Lots 118 and 119 in Palm Village Ranch subdivision.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**c. REQUEST TO ABANDON CERTAIN UTILITY EASEMENTS IN PALM VILLAGE RANCH SUBDIVISION, LOTS 74-75**

Community Development Director Bill Royce addressed the Board and stated Petition B-2017-0068, George Martin and Barb Bobseine, applicants. Request to abandon public utilities easements on Lots 74 and 75 in Palm Village Ranch subdivision.

Mr. Martin and Ms. Bobseine own Lots 74 and 75 in Palm Village Ranch and would like to build a home in the middle of the two lots. In Palm Village Ranch, a "five (5) foot wide easement for public utilities" is reserved on all side lot lines. These public

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utilities easements must be abandoned in order for Mr. Martin and Ms. Bobseine to be able to build the house in the middle of the combined lots. The public utilities easements considered for abandonment would be the 5 foot easement on the south side lot line of Lot 74 and the 5 foot easement on the north side lot line of Lot 75.

As established on the plat, these side easements are for public utilities only, not drainage or other purposes.

Letters of no objection to the requested abandonment have been received from the Okeechobee Utility Authority, Comcast and FPL. CenturyLink indicated no objection provided the east 10 feet and the west 5 feet of the utility easements are not abandoned. With the consent of the utility providers as described, there does not appear to be a public need for these side lot utility easements.

**Requested Action:** Approve to schedule a public hearing for Thursday, May 25, 2017 at 9:00 a.m. to consider whether to abandon certain utility easements on Lots 74 and 75 in Palm Village Ranch subdivision.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**d. OKEECHOBEE COUNTY HAPPY 100TH BIRTHDAY EXTRAVAGANZA CASH AWARDS FOR BBQ AND CAKE CONTEST**

Airport Manager Kathy Scott addressed the Board and stated the Okeechobee County 100th Birthday Extravaganza will take place at the Agri-Civic Center on Saturday, May 6, 2017. The second event of the Centennial activities, organized by the Birthday Committee, involves a Rib-Cook Off and Cake and Cupcake Contest. It was agreed upon by the Committee that participation in these activities typically provides a cash award for winners, especially because their participation does include a significant personal outlay of funds to participate. Not only in entry fee, if applicable, but also for the supplies and time preparing for the event.

**Requested Action:** Approve a cash payment for Awards at the Okeechobee County Happy 100th Birthday Extravaganza in the amount of \$600 for the BBQ Contest and \$325 for the Birthday Cake Contest for a total of \$925 from the Okeechobee County Centennial Account. Funds will be confirmed received from awardee via a signed receipt (1099), by a County employee, and if there are no winners for a specific category, funds will be distributed to contestants at the discretion of the committee.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**e. CENTRAL FLORIDA REGIONAL PLANNING COUNCIL - PAT STEED**

Ms. Pat Steed, Executive Director of Central Florida Regional Planning Council (CFRPC), addressed the Board and gave an overview of the role of the Council and

the services it provides to Okeechobee County and the region. The Central Florida Regional Planning Council (CFRPC) was established in 1974 to provide services to citizens and local governments of DeSoto, Hardee, Highlands, Okeechobee and Polk Counties to improve quality of life including emergency preparedness, transportation, economic development programs and facilitating regional planning and convening.

**Requested Action:** Receive a presentation from Pat Steed, Executive Director for Central Florida Regional Planning Council on the role of the Council and the services provided to Okeechobee County.

**RESULT:**

**RECEIVED**

**f. 1:30 PM SR 710 EXTENSION PROJECT - FDOT**

County Administrator Robbie Chartier addressed the Board and stated attached is a presentation on the SR 710 Extension project given to the BOCC on December 17, 2015. This presentation walks through the decision matrix to choose the currently design route follow NW14th Street and terminate at US 441 N.

Within the presentation are letters documenting the support of the County and the City for this route in June, 2010.

A map indicating the impact to the Okeechobee Utility Authority well fields is attached for consideration and understanding OUA's concerns with the location of the project.

Attached is a letter of support from the Economic Council of Okeechobee for the continuation of SR 710 Extension.

Funding for this project cannot be moved to a local county road, it will remain available for state roads. If Okeechobee County does not support the continuation of this project, the funds will go toward another road in the district and not necessarily for Okeechobee County.

Ms. Laura Herrscher, Internal Systems Development Administrator FDOT, addressed the Board and gave a presentation on the preferred alignment of the 710 extension.

The Board asked questions of Ms. Herrscher.

Ms. Pat Steed, Executive Director (CFRPC), addressed the Board and discussed the future extension of SR 710 and SR 441, continuing west to Hwy 98. Mr. L.K. Nandam District Secretary FDOT District 1, introduced himself and discussed the project.

Mr. John Hayford, Executive Director of OUA, addressed the Board and discussed the OUA shallow well field and a pond used for backwash that would be impacted. OUA would have to be made whole by FDOT, or that area bypassed.

Mr. Frank Irby, Chairman, Economic Counsel of Okeechobee, addressed the Board and discussed the benefits of the SR 710 expansion program.

Mr. Montes De Oca, Okeechobee City Administrator, addressed the Board and discussed the program and issue with NW 9th Ave.

Mr. Mack Worley addressed the Board and discussed the benefits of the program and expansion of the project west to Hwy 98.

Chairman Terry Burroughs discussed several items for FDOT:

1. Consensus of the Board to continue with the project
2. Take a very close look at making access to the City Industrial Park

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3. Make sure FDOT works with OUA so they are not effected detrimentally
4. Most importantly put the SR 441 and Hwy 98 extension plan in FDOT future projects list. Chairman Burroughs will work with HRTPO and put it in the 2018 plan
5. Have a red light at NW 9th Ave
6. Bring updates to the Board

**Requested Action:** Consensus of the Board to support the continuation of the Florida Department of Transportation (FDOT) SR 710 Extension Project.

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
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**g. EXPIRED LICENSE AGREEMENT BETWEEN THE COUNTY AND THE OKEECHOBEE COUNTY FAIR ASSOCIATION**

Agri-Civic Center Manager Matt Dorriety addressed the Board and stated in June of 2006 the Board of County Commissioners entered into an agreement with the Okeechobee County Fair Association (OCFA) for the use of the Agri-Civic Center grounds and buildings for the purpose of holding the Okeechobee County Fair. The agreement was amended in December of 2008, extending the use of the facility by OCFA until March 17, 2017. The agreement expired on that date. Linda Syfrett, representing the OCFA, approached the Board on two occasions in 2016 to extend the existing license agreement, and on both occasions, the Board took no action.

Mr. Brad Lundy of Okeechobee Livestock addressed the Board and discussed the Livestock Show and asked about a license agreement. Ms. Linda Syfrett, President of the Okeechobee County Fair addressed the Board and discussed the Fair.

**Requested Action:** Receive information from the Agri-Civic Center Manager regarding the expired license agreement between the County and the Okeechobee County Fair Association.

<b>RESULT:</b>	<b>RECEIVED</b>
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**Motion:** that Mr. Dorriety work through the dates for the two organizations and create license agreements. When completed report back to Board with results.

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
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**h. SWIMMING POOL FENCE REPLACEMENT CHANGE ORDER #1**

Community Services Director Albie Scoggins addressed the Board and stated on February 9, 2017 the Board of County Commissioners awarded bid # 2016-28 to Delaney Fence Co. Inc. in the amount of \$27,560.65 for the Replacement of the Swimming Pool Fencing at the Okeechobee County Sports Complex. After the terminal posts were set, top rail was installed and the fence was hung, staff determined that there were too many areas on the pool deck where the concrete pool deck had settled and there were 3-6" gaps between the bottom of the fence and the pool deck. These safety concerns were addressed by requesting the fence contractor to cut and drop the pool fence, lower the wire and closed all gaps at the

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bottom of the fence on the pool deck.

**Requested Action:** Approve Change Order #1 to the Contract between Okeechobee County and DeLaney Fence Co. Inc. in the amount of \$2,271.00 to the Sports Complex Swimming Pool Fence Replacement Contract for modifications to the fence height and fabrication of the entrance gate.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**i. KIMLEY-HORN & ASSOCIATES, INC., PROFESSIONAL SERVICES FOR THE AG CENTER ROOF EXTENSION PROJECT**

Facilities Maintenance & Development Director Donnie Oden addressed the Board and stated Okeechobee County is proposing to construct roof extensions over four existing exterior walkways located at the North and South Concourses of the existing 74,000 square foot Agri-Civic Center Arena. The roof extensions will allow additional activities, exhibit, and staging areas and help protect people from rain and prevent water from entering the arena.

The County obtained a Grant from the Florida Department of Agriculture and Consumer Services Division of Administration dated August 25, 2016 in the amount of \$500,000 to fund this project.

On February 8, 2017, the Request for Qualifications for Professional Engineering Services for the project was advertised in the Okeechobee News and on the County Website. The RFQ's were due on March 8, 2017. The County did not receive any submittals for this RFQ.

As a result, staff has obtained a proposal from Kimley-Horn and Associates, Incorporated; utilizing the County's current continuing services contract for Professional Services for the proposed Ag Center Roof Extensions in the amount of \$45,000.

**Requested Action:** Approve the Proposal from Kimley-Horn & Associates for Professional Services for the Ag Center Roof Extension Project in the amount of \$45,000 through a Work Authorization under the Master Agreement with Okeechobee County dated March 9, 2015.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**j. WARMING KITCHEN ADDITION FOR C. SCOTT DRIVER PAVILION AWARD BID NO. 2017-04**

Facilities Maintenance & Development Director Donnie Oden addressed the Board and stated the C. Scott Driver Pavilion was constructed in 2006 and was initially used to host the various fishing tournaments held in Okeechobee. In 2007,

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bathrooms and air conditioning were added to the Pavilion to allow the enclosed area to be used as a meeting room. The Pavilion is currently used for Fishing Tournaments, and various private parties (birthdays, weddings, etc.) and public events.

With a request to provide an area for food preparation and to finish the interior of the facility with walls, Staff worked with Parks & Recreation to design and solicit for the improvements.

**Requested Action:** Approve to award Bid No. 2017-04 to Abney Building & Consulting, Inc. in the amount of \$82,137.60 for the lump sum amount for the Warming Kitchen Addition for C. Scott Driver Pavilion Project; and waive any inconsistencies in the bid.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**k. ADDITIONS TO THE LANDING STRIP CAFE' PROJECT AWARD BID No. 2017-03**

Facilities Maintenance & Development Director Donnie Oden addressed the Board and stated the Airport Terminal Building was constructed and opened in 1999. The terminal area and offices were completed and the interior expansion area for the proposed restaurant was not completed until 2002. In 2007, the Tenants completed additional renovations to the interior of the restaurant (i.e., counters, flooring, painting, tables, etc.). No other improvements, renovations, equipment replacements or, updates have been completed to that portion of the Terminal Building (restaurant) since that time. Since the opening of the restaurant, the business has grown and increased by not only the number of fly-in customers but also the locals who frequent the establishment for breakfast and lunch. With the increase in usage by the restaurant, there are issues that have hindered both the operation of the restaurant and airport terminal activities. Terminal activities and restaurant storage has been overlapping because of the current layout configuration and lack of storage for the restaurant.

The proposed project consists of providing additional restaurant storage and food prep area, including improvements to the existing restaurant area by replacing and reconfiguring the storefront windows. The new configuration will transform the patio area into conditioned space therefore allowing the area to be used more often through the year for the patrons.

The County received Bids on April 5, 2017 for the addition to The Landing Strip Cafe' Project. Two bids were received and both bids received were from local vendors.

The following amounts are based on Lump Sum Bids:

Platinum Performance Group, Inc.	\$217,900
Native American Construction, LLC	\$245,297

**Requested Action:** Approve to award Bid No. 2017-03 to Platinum Performance Group, Inc. in the amount of \$217,900 for the lump sum amount for the additions to the Landing Strip Cafe' Project; and waive any inconsistencies in the bid; and approve Budget Transfer BT17 -107 in the amount of \$78,750 from Capital Projects

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Reserves Account # 303-01-511-00-9991 to the additions to the Landing Strip Cafe' Renovations/ Expansion Account # 303-21-542-20-6200 for funds needed for the construction costs.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**I. EVALUATION OF FOUR COUNTY FACILITIES AND BOARD DIRECTION ON TYPE OF IMPROVEMENTS AND PRIORITIZATION OF EACH FACILITY**

Facilities Maintenance & Development Director Donnie Oden addressed the Board and stated recently the Board of County Commissioners toured four County facilities that are considered for improvements. The County Jail and Sheriff’s Office, Alderman Building, Fire Station No. 2 and Public Works Facility each have their own essential purpose, responsibility and function in providing public services to the Community. Each facility currently requires improvements that may consist of renovation, expansion, or a combination of each and in some situations; there may be the potential for choosing to consolidate services into one facility. Staff proposes to review the options for each facility with the Board and to provide any additional information required to assist in their decisions moving forward.

It was the consensus of the Board to have a direction to give the County Administrator and Mr. Oden by the end of the day.

Mr. Oden gave a review of the County Jail and Sheriff’s Office. There was a discussion by the Board to build new pods vs build a new Jailhouse.

Mr. Oden gave a review of the Alderman Building. There was a discussion by the Board on building a new building to house the Property Appraiser, Tax Collector and Drivers License Building.

Mr. Oden and Fire Chief Ralph Franklin reviewed Fire Station # 2. There was a discussion by the Board on renovating the Fire Station or Building a new one to house from 4 fire fighters currently to 6 fire fighters. It was the consensus of the Board to renovate the Fire Station #2 and put a module unit on the property.

Mr. Oden gave a review of the Public Works Facility. There was a discussion by the Board on a new building vs. renovating the current facility.

It was the consensus of the Board to use the following priorities:

1. Fire Station # 2 renovation
  2. New Public Works Building (3750 sf vs 2500 sf)
  3. New PATCDL Property Appraiser, Tax Collector and Drivers License Building.
- The Board agreed the Jail was a priority but maybe it could be build in pods and get cost of pods and do a phased approach.

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**Requested Action:** Receive review of the information on the Okeechobee County Jail & Sheriff's Office, Alderman Building, Fire Station No. 2 and the Public Works Facility.

<b>RESULT:</b>	<b>RECEIVED</b>
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**Motion:** to prioritize the Projects and give Staff direction on how to proceed with each project. Priority 1. Fire Station #2 renovation, 2. New Public Works Building (3750sf or 2500sf), 3. New PATCDL Building. Jail is a priority, could be built in pods for a phased approach.

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
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**m. FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION MEETING IN OKEECHOBEE**

County Administrator Robbie Chartier addressed the Board and stated Florida Fish and Wildlife Conservation Commission will hold its September meeting in Okeechobee on September 27-28, 2017. The meeting will be held at the KOA Convention Center. As a welcome to our County, Commissioner Hazellief has proposed that the County sponsor a dinner for approximately 30 people to be held at C. Scott Driver Civic Center on State Road 78.

County Ordinance 2008-04 allows for the expenditure of public funds for the purpose of providing refreshments including food, snacks, non-alcoholic beverages, decorations, entertainment and miscellaneous expenses for visits to the county by federal, state and local elected officials, members of appointed boards and commissions, and other prominent or distinguished visitors to the county.

**Requested Action:** Approve to sponsor a dinner for the Florida Fish and Wildlife Conservation Commission Meeting in September and allow a dollar amount not to exceed \$1000.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**n. MENTAL HEALTH COURT CASE MANAGER - JOB DESCRIPTION**

County Administrator Robbie Chartier addressed the Board and stated the Board recently approved the implementation of a new program to reduce the number of people with mental illnesses in jail. The recommended pay range for this position is in pay grade 15. At this time, the position will have indirect supervision of the County Administrator and be housed at the Sheriff's Office, with direct supervision. This position will be used to evaluate inmates with mental health issues and assist them in obtaining the services necessary to help prevent recidivism.

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**Requested Action:** Approve the job description of Mental Health Court Case Manager and incorporate the position into pay grade 15.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	David Hazellief, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**o. OKEE TANTIE ACQUISITION AND REDEVELOPMENT RFP 2017-01 SUBMISSION DEADLINE EXTENSION & ESTABLISH A REVIEW COMMITTEE**

County Administrator Robbie Chartier addressed the Board and stated the County Administrator received a request from a developer to extend the current submission deadline from May 1, 2017 for 30 days, which would make it May 31, 2017, or whatever time frame the Board is willing to allow, including less time.

The County Administrator believes it will be helpful to the Commissioners and staff to have a citizen advisory board created for the review and recommendation of the proposals for Okee-Tantie Acquisition and Redevelopment Project.

Each Commissioner would pick one person for the committee; County Administrator Robbie Chartier would be the facilitator.

The committee would recommend to the Board which RFP they thought would benefit the County the most.

**Requested Action:** Approve extending the current Request for Proposal (RFP) submission deadline of May 1, 2017 for the Okee-Tantie Acquisition and Redevelopment Project by 15 days to May 16, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**Motion:** Motion to establish a citizen advisory board to review the proposals for the Okee-Tantie Acquisition and Redevelopment Project, and bring a recommendation to the BOCC.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**p. Administration Report**

- a. County Administrator Robbie Chartier discussed the following:
  - 1. Open vacancies on the Central Florida Regional Planning Counsel lay person

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one member and HRTPO Citizen Advisory Committee one member and one alternate.

2. Meeting with FAA and FDOT on Airport conservation easement.
3. Meeting with Economic Council, Governmental Affairs Committee on Code Enforcement. Focus on appearance of main roads. Request to have one additional Code Enforcement Officer. Staff will gather information for Board to see what an additional person would do.
4. No-wake zone Ordinance is being re-drafted, Florida Fish and Game has to review before coming to Board.
5. Striping contract needs to be rebid as company changed hands and they don't want to work in Okeechobee.
6. Lofton Road new Cell Tower is being removed, and they will not relocate tower.
7. Basswood sidewalks should be going out for bid soon.
8. Budget meeting on Fire Rescue Assessments.
9. Next meetings topics; Music Festival and Budgets.
10. Financial Audit for 2015/2016 will be on next Agenda.
11. Message boards to be used for Fire Rescue Burn Ban notice.

#### **4. Commissioner Reports**

- a. Commissioner Kelly Owens discussed the following:
  1. Need for fan at Scott Driver.
  2. Meeting at SFWMD service center, very informational and informative.
  3. Career Source Heartland Region, meeting. The median wage in Okeechobee, highest for the region. Unemployment is second lowest in the region.
  4. Closing of an Am-track station.
- b. Commissioner Bradley G. Goodbread discussed the following:
  1. Family dog park.
  2. Need for sidewalks on 441 southeast, by Treasure Island.
  3. Appreciation of the Okeechobee Fire Department on all the fires they fought.
- c. Commissioner Bryant Culpepper discussed the following:
  1. Cemetery lot sales, issues.
- d. Commissioner David Hazellief discussed the following:
  1. Appreciation of the Okeechobee Fire Department and other counties that helped us, as well as the Sheriff's office.
  2. Create a Social Media Policy to provide guidance for staff.
- e. Chairman Terry Burroughs discussed the following:
  1. Mobile Wireless polls.
  2. Increased Homestead exemption possibility.
  3. HB 843 allows public meetings between two members of a Board or Commission. Exempts from public meeting requirements.
  4. Dog Park, Leadership Group has taken it on.
  5. Enterprise Florida, sight selection committee looking for sights in different counties to work with them to make them ready for businesses to look at.
  6. Music Festival, good meeting. Another concert in later part of year.


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**5. Additional Documents, If Any, Presented At Meeting**

**V. Adjournment**

There being no further business to come before the Board, Chairman Terry Burroughs declared the Regular Session of the Board of County Commissioners adjourned at 4:30 p.m.

BOARD OF COUNTY COMMISSIONERS  
OKEECHOBEE COUNTY, FLORIDA

By:   
Terry W. Burroughs - Chairman

ATTEST:

Sharon Robertson  
Clerk of the Circuit Court & Comptroller

By:   
Deputy Clerk



Approved: 05/11/2017

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