



## Minutes of the Board of County Commissioners Okeechobee County, Florida

Thursday, May 10, 2018

### *Regular Session*

The Board met this date in a Regular Session in the Okeechobee County Historic Courthouse in the "Judge William L. Hendry Courtroom", Room 270, at 304 NW 2nd Street in Okeechobee, Florida at 9:00 AM.

#### Roll Call

Attendee Name	Title	Status	Arrived
Terry Burroughs	Chairman	Present	
Bryant Culpepper	Commissioner	Present	
Kelly Owens	Commissioner	Present	
David Hazellief	Commissioner	Present	
Bradley G. Goodbread	Commissioner	Present	
Robbie Chartier	County Administrator	Present	
Laura McCall	County Attorney	Present	
Jeff Shain	Deputy Clerk	Present	

#### I. Commencement

Chairman Terry Burroughs called the meeting to Order. Commissioner Bryant Culpepper offered the invocation, after which Commissioner Bradley G. Goodbread led the Pledge of Allegiance.

#### *Employee Recognition*

#### II. Public Comments

There were no Public Comments.

**Motion:** Motion to close Public Comments.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

#### III. Revisions

There were no revisions to the Agenda.

#### IV. Agenda

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**1. Consent Agenda**

Items 1a through 1e were approved by the Board to include the amended warrants.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**a. MINUTES: APRIL 26, 2018 REGULAR SESSION**

Requested Action: Approve Minutes from the April 26, 2018 Regular Session.

**b. WARRANTS 2018-9**

Requested Action: Approve Warrants List 2018-9.

**c. RESOLUTION, BUDGET AMENDMENT AND GRANT AMENDMENTS APPROVAL FOR GRANT FUNDING ALLOCATION INCREASE FOR THE 2017-2018 EMERGENCY HOME ENERGY ASSISTANCE PROGRAM (EHEAP) GRANT IP015-9400, AMENDMENTS 008 and 009**

Requested Action: Approve Resolution 2018-12 amending the 2017-2018 fiscal budget to appropriate unanticipated EHEAP grant funds for the Senior Services operating area providing an effective date and approve BA18-08 In the amount of \$23,994.00; and authorize the Chairman to execute Amendments 008 (\$3,270.00), and 009 (\$20,724.00), to EHEAP Agreement IP015-9400 with their associated revisions to the original agreement.

**d. SECOND AUDIT EXTENSION WITH CLIFTONLARSONALLEN FOR AUDITING SERVICES FOR FISCAL YEAR ENDED SEPTEMBER 30, 2017**

Requested Action: Approve a second audit extension with CliftonLarsonAllen for Fiscal Year Ended September 30, 2017, extending the deadline for an additional 6 weeks from the delivery of the OPEB (Other Post Employment Benefits) Report to the auditor's; effective June 6, 2018.

**e. APPROVAL OF SECOND AMENDMENT TO CONTRACT FOR DEBRIS MANAGEMENT SERVICES WITH CROWDER GULF JOINT VENTURE, INC.**

Requested Action: Approve and authorize the Chairman to execute the Second Amendment to the Debris Management Services Contract with Crowder Gulf Joint Venture, Inc., as prepared by the County Attorney and approve Budget Transfer BT 2018-83 in the amount of \$61,105.50 from the Landfill Trust Fund Reserves to Hurricane Irma expense line item and authorize the County Administrator to sign said invoices and Request for Payment documents for submittal to County Finance.

**2. Proclamations/Public Hearings/Presentations**

**a. PROCLAMATION - NATIONAL TRAVEL AND TOURISM WEEK MAY 6 - 12, 2018**

County Commissioner Bradley G. Goodbread read while Chairman Terry Burroughs presented Ms. Sharie Turgeon, Tourism Coordinator for Okeechobee County a

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proclamation designating May 6-12, 2018 as National Travel and Tourism Week in Okeechobee County, Florida.

Ms. Sharie Turgeon addressed the Board and thanked them for the Proclamation.

**Requested Action:** Present a Proclamation designating May 6-12, 2018 as National Travel and Tourism Week in Okeechobee County, Florida.

<b>RESULT:</b>	<b>PRESENTED</b>
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**Motion:** Motion to issue the Proclamation.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	David Hazellief, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**b. PROCLAMATION - MENTAL HEALTH AWARENESS MONTH - MAY 2018**

County Commissioner Bryant Culpepper read while Chairman Terry Burroughs presented Ms. Amanda Riedel, School Board Member, Mr. Michael Hoffmeyer and Ms. Berman, a Proclamation designating the month of May, 2018 as Mental Health Awareness Month in Okeechobee County.

Mr. Michael Hoffmeyer addressed the Board and discussed Mental Health issues.

Ms. Amanda Riedel addressed the Board and thanked them for their support.

**Requested Action:** Present a Proclamation designating the month of May, 2018 as Mental Health Awareness Month in Okeechobee County.

<b>RESULT:</b>	<b>PRESENTED</b>
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**Motion:** Motion to issue the Proclamation.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	David Hazellief, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**c. PROCLAMATION - NATIONAL MILITARY APPRECIATION MONTH**

County Commissioner Kelly Owens read while Chairman Terry Burroughs presented Mr. Kevin Stripling, Commander of VFW Post 10539, a Proclamation designating the month of May 2018 as National Military Appreciation Month in Okeechobee County, Florida.

Mr. Kevin Stripling addressed the Board and thanked them for their support.

**Requested Action:** Present a Proclamation designating the month of May, 2018 as National Military Appreciation Month in Okeechobee County, Florida.

<b>RESULT:</b>	<b>PRESENTED</b>
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**Motion:** Motion to issue the Proclamation.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**3. General Business**

**a. AGRI-CIVIC CENTER ADVISORY COMMITTEE APPOINTMENT**

Agri-Civic Center Manager Matt Dorriety addressed the Board and stated there are currently three vacancies on the Agri-Civic Center Advisory Committee:

One vacancy that will expire March 1, 2019

Two vacancies that will expire March 1, 2022

Seats on the Advisory Committee are for staggered four year terms.

One citizen application has been received for the vacancies on the Agri-Civic Center Advisory Committee and is a current member of the Planning Board/Board of Adjustments and Appeals.

Applicants is Mr. Frank Cunningham (N)

(I) indicates an incumbent member of the Agri-Civic Center Advisory Committee

(A) indicates an alternate member of the Agri-Civic Center Advisory Committee

(N) indicates a new applicant

Mr. Cunningham was an original member of the Agri-Civic Center Advisory Committee from it's inception in 2005 until his resignation in August of 2017. Mr. Cunningham has applied to return to the Advisory Committee, and his experience and knowledge of past meetings, discussions, and issues involving the facility will be very helpful to the Committee and the staff of the Agri-Civic Center.

**Requested Action:** Approve appointment of Frank Cunningham to the Agri-Civic Center Advisory Committee ("B" Board) as a regular member to a term that expires March 1, 2022.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**b. APPOINTMENTS TO THE CONSTRUCTION INDUSTRY LICENSING BOARD ("A" BOARD)**

Community Development Director Bill Royce addressed the Board and stated there are currently three (3) vacant seats on the Construction Industry Licensing Board (CILB).

One vacancy is for a regular term that expires March 1, 2021, one vacancy is for a regular term that expires March 1, 2020, and one vacancy is for the alternate for a term that expires March 1, 2021. One of the regular terms should be filled by a lay person if possible. The other seats should be filled by contractors.

Current applicant is OSIEL LUVIANO, (N) Certified General Contractor, Certified Roofing Contractor

(I) indicates an incumbent member of the CILB

(A) indicates an alternate member of the CILB

(N) indicates a new applicant

When possible, the CILB should include 5 active certified or registered contractors, 1 specialty contractor and 1 lay person. Board members must also be a resident of Okeechobee County.

**Requested Action:** Approve appointment of Mr. Osiel Luviano to the Construction Industry Licensing Board ("A" Board) as a regular member to a term that expires March 1, 2021.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**c. DEVELOPMENT OF CODE ENFORCEMENT LIEN AMNESTY PROGRAM**

County Attorney Laura McCall addressed the Board and stated many of the cases handled by the Okeechobee County Code Enforcement Division result in compliance prior to the imposition of a fine by the Code Enforcement Special Magistrate. In other cases, the properties are brought into compliance after the fine is imposed, and the fine is subsequently paid in full.

There is, however, a group of properties on which liens have remained unpaid, some for many years. Even though these cases have gone through the system and there is no further action to be taken by the Code Enforcement Special Magistrate, County Code Enforcement staff internally refers to these properties as "open cases" because there are unpaid code liens. The open cases fall into two categories: (1) the property is still in violation, and a daily fine continues to accrue; and (2) the code violation has been corrected, and the daily fine is no longer accruing; however, the fine amount which accrued prior to compliance remains unpaid.

As of March, 2018, there were approximately 69 liens in category (1) and 62 liens in category (2), with millions of dollars in total unpaid liens. In each category, some properties are homestead and others are not.

It seems to be the consensus of the Board and of County staff that the goal of code enforcement is to achieve compliance, thus improving the overall appearance of the County. Also, it has been recognized that many of the properties with liens have a value of far less than the lien amount, and there is no likelihood that the County will receive payment of the full lien amount.

Other Florida counties and municipalities have used Amnesty Programs to allow closure of such outstanding matters, as well as encourage property owners to bring

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their premises into compliance.

The Board discussed different ways to assess the lien amount for the homeowner to pay. Staff will bring back the recommended amount.

**Requested Action:** Consensus of the Board for staff to bring back to the Board their recommendations for the commencement of a Code Enforcement Lien Amnesty Program in Okeechobee County.

**RESULT:**

**CONSENSUS OF THE BOARD**

**d. FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH SAFE BUILT FLORIDA, LLC FOR PROVISION OF BUILDING DEPARTMENT SERVICES**

Community Development Director Bill Royce addressed the Board and stated in June 2013, Okeechobee County entered into an agreement with Independent Inspections, Ltd. (IIL) to operate the County Building Department. Independent Inspections, Ltd. was later acquired by SAFEbuilt, LLC. SAFEbuilt Florida, LLC is a subsidiary of SAFEbuilt, LLC and currently manages the building department. SAFEbuilt Florida provides a certified Building Official, inspectors and plans examiners, and support personnel to manage all aspects of building permitting and contractor licensing. In exchange for the services provided, Okeechobee County pays SAFEbuilt 85% of permitting and licensing fees.

The most recent agreement is for a two year period that expires on June 25, 2018. The agreement includes a provision allowing for one one-year extension that would expire June 25, 2019.

The Board discussed performance issues for a prior inspector and discussed the Boards authority to replace an inspector for poor performance be put in the contract.

The Board discussed two homes that have their CO pulled because of bad inspections.

**Requested Action:** Approve First Amendment to Professional Services Agreement for a one-year extension of the agreement with SAFEbuilt Florida, LLC for the ongoing provision of building department services with a fee structure as provided in Exhibit B of the original agreement; and authorize the Chairman to execute the Contract pending final review by the County Attorney.

**RESULT:**

**APPROVED [UNANIMOUS]**

**MOVER:**

Kelly Owens, Commissioner

**SECONDER:**

Bryant Culpepper, Commissioner

**AYES:**

Burroughs, Culpepper, Owens, Hazellief, Goodbread

**e. PLANNING & DEVELOPMENT NEC UNIVERGE SV9100E TELEPHONE SYSTEM COUNTY BID NO. 2018-12**

Facilities Maintenance & Development Director Donnie Oden addressed the Board and stated the Telephone system for Planning & Development, Zoning, Code and Permitting, Capital Improvements and Solid Waste Departments located at the HRS

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Building, has become antiquated and they can no longer purchase the parts to repair the phones. Therefore, they solicited for bids to replace the telephone system. On April 23, 2018 the Board received Bids for the Okeechobee County Planning & Development NEC Univerge SV9100E Telephone System Bid No. 2018-12 and received (2) bids as follows:

ACS Advanced Communications Solutions, Lake Mary, Florida \$26,060  
 includes permit allowance  
 ICS Computers, Inc., Okeechobee, FL (Local Vendor) \$23,945  
 included permit allowance

**Requested Action:** Award Bid No. 2018-12 to ICS Computers, Inc. in the amount of \$23,945.00 for the Materials, equipment, labor and warranties for the installation and operation of an NEC Univerge SV9100E Telephone System at the HRS Building; and authorize the Chairman to execute the Contract, pending final contract review by the County attorney.

<b>RESULT:</b>	<b>AWARDED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**f. AWARD RFP # 2018-11 POOL CHEMICALS AND BULK TANK BID**

County Administrator Robbie Chartier addressed the Board and stated on April 27, 2018, Okeechobee County received two (2) bids for RFP # 2018-11 providing Pool Chemicals and a Bulk Tank for the Okeechobee County Sports Complex Swimming Pool.

The bid was advertised for a term of One (1) year, beginning June 1, 2018 and ending May 30, 2019 and may be renewed for up to two (2) additional one-year terms upon mutual written consent by both parties.

Bids were received from Odyssey Manufacturing Company of Tampa, FL and another from Allied Universal Corporation from Miami, FL. Of the two bids received, only the bid submitted by Odyssey Manufacturing Company qualified.

Community Services Director Albie Scoggins addressed the Board and stated the bid submitted by Allied Universal Corporation was incomplete and recorded as a "No Bid". Their bid packet was sent in but they provided no information or pricing, it was completely blank.

**Requested Action:** Award Bid #2018-11 to Odyssey Manufacturing Co. Of Tampa, FL for pool chemicals and a bulk tank in the amount of \$0.89/gallon for liquid chlorine and \$2.50 / gallon for pool acid for a total cost of \$32,700.00 annually.

<b>RESULT:</b>	<b>AWARDED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**g. FUNDING OF IT TECHNICIAN POSITION BY PUBLIC SAFETY DEPARTMENT TO CLERK'S IT DEPARTMENT**

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Public Safety Director/Fire Chief Ralph Franklin addressed the Board and stated the Public Safety Department (PSD) is currently budgeted in Fiscal Year 17/18 for a E911 Coordinator/IT Manager joint position. As a result of personnel changes, that position is now vacant.

The County Administrator, Public Safety Director, Clerk of the Circuit Court, and the Clerk's IT Director have met and discussed the needs of the department. The Clerk's IT Department has the training and ability to support the IT needs of the Public Safety Department. However, the Clerk does not have the adequate IT Staff to provide the coverage that the Public Safety Department needs. This fact leads us for the need to have the Public Safety Department fund this position.

**Requested Action:** Approve the transfer of the vacant IT Technician position in the Public Safety Department to the Clerk of Circuit Court IT Department for the purpose of establishing continuity and accountability for the remainder of FY17/18 and future fiscal years and authorize a transfer of current funds remaining in the amount of \$19,411 which includes salary and benefits from Emergency Management \$1,941, Fire \$9,311 and EMS \$8,116 (Public Safety Departments) for the remaining months of Fiscal Year 17/18 to the Clerk of Circuit Court.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**h. REVIEW RESOLUTION 2017-55 OKEECHOBEE COUNTY FIRE RESCUE FEES**

Public Safety Director/Fire Chief Ralph Franklin addressed the Board and at the April 12, 2018 Board of County Commissioners meeting a representative from the Florida Junior Rodeo inquired to the Board about having fees for their event waived or reduced. In the resulting conversation, the Board requested that this topic be brought back for further discussion.

In October of 2017, the Board approved Resolution 2017-55 that updated the fees that fire rescue charges for Special Event Standby. The staffing cost are based on the maximum overtime rate, plus benefits for that position. The cost for the vehicle is based on the FEMA reimbursement rates so that the cost for fuel, supplies, and wear and tear can be compensated.

The resolution also contains a provision that allows the County Administrator to waive fees for various events upon written request for events sponsored by taxing authorities within Okeechobee County and/or bona fide charitable organization. Denials of the waiving of fees can be appealed to the Board.

Ms. Sharie Turgeon, Tourism Coordinator for Okeechobee, and the Board discussed ways of funding Fire Rescue participation during the events.



**Requested Action:** Approve to waive fees this year for the All Florida Jr. Rodeo Association for their upcoming event.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**Motion:** to Leave Resolution 2017-55 as is which leaves the fee waiver up to the County Administrator.

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
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**i. AWARD RFP 2018-06 NW 36TH STREET (BASSWOOD) SIDEWALK IMPROVEMENTS TO MCTEAGUE CONSTRUCTION CO.**

County Engineer John Howle addressed the Board and stated on April 19, 2018, the County received responses to Bid Number 2018-06 for NW 36th Street Sidewalk Improvements in Basswood Estates and Whispering Pines subdivisions from U.S. 98 to U.S. 441 (2.73 miles) for the construction of a 5 foot wide sidewalk on the south side of the street.

Four bids were received with McTeague Construction Co. being the low bidder with a bid amount of \$1,037,482.00. The next lowest bid was \$1,230,867.09 from Lynch Paving & Construction, Inc. The low bid is also under the Engineer's estimate of \$1,459,520.79.

CivilSurv Design Group, Inc., the engineer for the project has reviewed the bids and recommends the award to McTeague Construction Co. Although McTeague Construction Co. is not a local vendor, gas tax funded projects cannot give a preference to a local vendor, it is strictly based on low bid.

**Requested Action:** Award RFP 2018-06 NW 36th Street Sidewalk Improvements (Basswood) to McTeague Construction Co. in the amount of \$1,037,482.00 and authorize the Chairman to execute the construction contract as prepared by the County Attorney.

<b>RESULT:</b>	<b>AWARDED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	David Hazellief, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**j. APPROVAL OF OUT-OF-STATE HURRICANE DEBRIS DISPOSAL BY WASTE MANAGEMENT, INC.**

Assistant to County Administrator/Special Projects Russell Rowland addressed the Board and stated On April 30th, County Staff received a letter from Jeff Sabin of Waste Management, Inc, requesting the Board's approval of disposal of Out-of-State hurricane debris at the Okeechobee Landfill, Inc Site (Berman Road Landfill). This hurricane debris is from Hurricane Irma and Maria that hit the Virgin Islands in 2017.

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The project is under the control of the U.S. Army Corps of Engineers (USACE) and the Federal Emergency Management Agency (FEMA).

As stated in Section 10.04 (B) of the Okeechobee County Landfill Privatization Agreement (Page 52) and Section 3 of the Sixth Amendment executed July 12, 2001, Waste Management shall not accept solid waste from outside the State of Florida without the Board's consent on a case-by-case basis.

Waste Management is requesting the Boards approval to accept waste from outside the State of Florida related to this project. Initial tonnage estimates are 100,000 tons of Construction & Demolition Debris (C&D), which will be loaded on barges and transported to a local east coast port (Ft. Pierce) and off loaded onto semi-trucks every seven (7) days. Each barge is estimated to equal 12 to 15 truck loads of debris and the truck route will be Hwy 70 to NE 128th Avenue to Okeechobee Landfill. The proposed time frame for transportation of the debris is from July to October 2018.

As stated in Section 3 of the Sixth Amendment, the Board may grant or deny consent of disposal of Out-of-State waste. If granted, the Board may impose conditions upon acceptance to include, but not limited to, duration, tonnage, source, and host fees or solid waste trust fund surcharges.

Since the reduced rate as defined in the Thirteenth Amendment does not apply to Out-of-State waste, the per ton rate example below are the current host fees for Construction & Demolition (C&D) and the Community Solid Waste Trust Fund fees:

C&D Host Fee: \$0.770 per ton

CSWTF Fee: \$1.7789 per ton

Total Host Fees: \$2.5489 per ton

Mr. Jeff Sabin of Waste Management addressed the Board and discussed this project run by the US Army Corps of Engineers (USACE).

The Board discussed what fee structure to charge.

**Requested Action:** Approve fee structure for the disposal of Hurricane Debris from the Virgin Islands at the Okeechobee Landfill, Inc. Site at the Out Of State rate of Construction & Demolition Fee (C&D): @ \$1.54 per ton + Community Solid Waste Trust Fund Fee (CSWTF): @ \$1.7789 per ton for a total fee of \$3.3189 per ton; to be put in the General Fund.

**RESULT:**

**MOVER:**

**SECONDER:**

**AYES:**

**APPROVED [UNANIMOUS]**

Kelly Owens, Commissioner

Bryant Culpepper, Commissioner

Burroughs, Culpepper, Owens, Hazellief,

Goodbread

**k. NEW TENANT PROPOSAL WITH FLORIDA POWERLIFT DOORS OF FLORIDA IN THE OKEECHOBEE COUNTY AIRPORT INDUSTRIAL PARK - LOTS 16 & 17**

Airport Manager Kathy Scott addressed the Board and stated as the Board is aware, the County has ownership of several buildings in the Industrial Park which were acquired from default issues of previous tenants.

Staff received an inquiry about the property previously known as the Advanced Stone building in the Industrial Park. A Property Information sheet which includes all the particulars about the building (i.e. square footage, appraised value, condition of building, etc.) was provided. Several weeks later Mr. Lynn Shepard and Mr. Mike Hatten requested to meet at the building. The meeting results were that although there were possibilities of making it work, the square footage was acceptable, the

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biggest challenge would be accessibility to get large semi-trucks in and out for supply and product deliveries. Although the Wooley's sheds building was larger than what Mr. Shepard was looking for, we proceeded to the Wooley's building with a "Let's just take a look" attitude. As with the other building, it will take retrofitting to make it work for PowerLift operations.

Prior to any definite lease negotiations both Mr. Shepard and staff wanted to address the BOCC to introduce the PowerLift Doors of Florida (PowerLift) and provide some initial options to develop a Lease that is advantageous to PowerLift Doors and Okeechobee County Airport.

PowerLift builds, installs and services PowerLift Hydraulic Doors for Agricultural buildings, Aircraft Hangars and numerous other Commercial and Residential applications. Their main market is Aircraft Hangars. PowerLift Hydraulic Doors started in 1998 in Minnesota and now has fabrication and service centers across North America. PowerLift Doors of Florida has operated since 2014 and holds an operating agreement for the licensed territory for PowerLift Hydraulic Doors for the entire State of Florida and expands into Alabama and Georgia.

Income for the Airport is estimated as follows: (Based on \$2.50 PSF Lease Rate)

<b>ANNUAL LEASE</b> .....	\$67,438
Less Expenses to the County and Airport	
Taxes, Insurance, Common Area Maintenance, Management*.....	<u>\$47,221</u>
<b>NET ANNUAL INCOME for Airport</b> .....	\$20,217

Mr. Lynn Shepard addressed the Board and gave a presentation on his company.

The Board asked questions of Ms. Scott and Mr. Shepard.

**Requested Action:** Consensus of the Board to proceed with Building Lease negotiations with Mr. Lynn Shepard to locate PowerLift Doors of Florida at 2570 NW 16th Blvd. in the Okeechobee County Airport Industrial Park. (formerly Wooley's Sheds).

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
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**I. INDUSTRIAL PARK PROJECT & PLANNING UPDATE**

Airport Manager Kathy Scott addressed the Board and gave a presentation on a plan for the development of the Industrial Park.

The Board discussed options for some of the empty buildings.

Ms. Scott will be writing an RFP for building 4. Consensus of Board is to clean up outside and inside, repair roof and exterior walls.

The Board discussed cleaning up the rest of the Industrial Park.

The Board discussed changing the "Airport Industrial Park" sign to "Okeechobee County Commerce Park".

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**Requested Action:** Receive a staff report on Okeechobee County Airport Industrial Park Projects and Planning.

<b>RESULT:</b>	<b>RECEIVED</b>
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**Motion:** to change the "Airport Industrial Park" sign to "Okeechobee County Commerce Park".

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
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**m. AIRPORT FAA & FDOT GRANT AND OTHER PROJECT UPDATES**

Airport Manager Kathy Scott addressed the Board and gave an update on the status for FAA and FDOT Grants and other Airport Projects.

**Requested Action:** Receive a status report for FAA & FDOT Grants and other Airport Projects.

<b>RESULT:</b>	<b>RECEIVED</b>
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**n. HOUSTON-GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING PROGRAM H-GAC INTERLOCAL CONTRACT**

County Administrator Robbie Chartier addressed the Board and stated Houston-Galveston Area Council is a 24 Council of Government in Texas and is a political subdivision of the State of Texas. It has been serving local governments for 40 years.

The H-GAC Cooperative Purchasing Program, known as HGACBuy, was established pursuant to Texas Interlocal Cooperation Act [Texas Local Government Code, Title 7, Chapter 791]. The Act allows local governments and certain non-profits to contract or agree under the terms of the Act to make purchases or provide purchasing services and other administrative functions appropriately established by another government entity. The Interlocal Contract (ILC) is the required legal document that establishes a link between the End User (local governments and certain non-profits) and HGACBuy, and gives the End User access to HGACBuy contracts.

**Requested Action:** Approve and authorize the Chairman to execute the Houston-Galveston Area Council (H-GAC) Interlocal Contract for Cooperative Purchasing, upon final contract review by the County Attorney.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**4. Administration Report**

a. County Administrator Robbie Chartier discussed the following:

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1. Working on document for Grant Writer, check list for federal funding on common projects they can get funding for. He feels the \$8.2 million for Berman Road could be funded by a program out of Economic Development because of the regional impact that the road has and how it's used.
2. Sheriff call yesterday, he had his new piece of equipment on Berman Road tracking speeds and trips. It logged 1657 trips from 7 am to 7 pm north to south. Average speed is 54 mph. When you think about getting \$8.2 million into the County and your are spending \$90,000 to get it, it's a pretty good return on investment.
3. Will also talked to the Grant Writer about sidewalks around schools that are in our Master Plan that we didn't get funding for but they will qualify for funding at the Federal level. Also want to ask about Federal Funding for Airport Hangers.
4. The Okee Tantie Waste Water Treatment Facility, that could be between \$1.3 million to \$6 million.
5. Asked John Howle about what we have in areas that are flooding. Platts Bluff rose to the top. Grant Writer says there is funding for emergency flood control; John gave a \$125,000 number.
6. School Resource Officers is a possibility for grant funding.
7. Asked about the Emergency Shelter, Grant Writer said yes.
8. Airport area landfill, will talk to Grant Writer about it, see what the Federal part is.
9. Feels like it is a good return on investment, Grant Writer has a high success rate, two places in the state have received \$14 million and \$16 million respectively.
10. FEMA agreed with DEM on sheltering reimbursement, process is being determined.
11. Economic Development Workshop at 1:30 on May 24<sup>th</sup> after the meeting.
12. Economic Council has offered to provide a speaker which is Bill Fruth who developed our Economic Development Plan some years ago, in 2006.
13. Enterprise Florida person Griffin Salmon is going to do an introductory overview on what Economic Development is.
14. Asked the Board to think about their commitment to Economic Development.
15. Mid year budget amendment review.
16. May 16<sup>th</sup> is the Sheriffs Fallen Officer Ceremony.
17. Still waiting on an answer from the Fire Marshal's office on the grant. Has to run by Legal and Budget.
18. Salary study on BOCC Employees only, next meeting.
19. Skate Park refurbishment was completed this week.
20. Point and Pay went live this week, gives people the ability to pay with Debit or Credit cards.
21. Acquisition of properties, when properties become available in proximity to other County facilities, do we want to look into it. Mr. Joliceur's property on 710 is going to come up for sale, does the Board have an interest in acquiring that land. Find out what the price is and bring it back to the Board.

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## 5. Commissioner Reports

- a. County Commissioner Kelly Owens discussed the following:
1. First week in June will be going to a MPO meeting. Interested in becoming involved as a member if there is an opening.
  2. Yesterday we had North Elementary School students in the Boardroom. Thanked the teachers for giving their students the opportunity to have some Civics Education.
  3. Thanked FPL for the community outreach that they did yesterday.
  4. Wanted to extend on behalf of the Board our thoughts and prayers to Deputy William Gentry's family in Highlands County.
  5. Asked about staffing; Fire Rescue hired six (6) new employees and Code Enforcement hired two (2) new employees.
- b. County Commissioner Bradley G. Goodbread discussed the following:
1. Thanked Sheriff for putting out decoy car out to slow down speeders on 70 West for a few days.
  2. Several people expressed concern on social media about the entrance at Nubbins Slough. County will budget to pave roads to boat ramps in FY 2018/2019.
  3. Airboats coming out of water and spraying rocks, maybe putting a sign with instructions on how to report incidences.
  4. Washout on NE 48th Avenue. Commissioner Hazellief stated looks like Okeechobee County getting some sink holes.
  5. Conceptual plan for Clif Betts Jr. Lakeside Park, formally known as Lock 7.
  6. Reached out to Bob Brown, formally of South Florida Water Management District (SFWMD) to research wetlands issue at Airport and address the Board with options.
- c. County Commissioner Bryant Culpepper discussed the following:
1. Met with Mr. Rhoden the Grandson, on flooding issues on SW 8th.
  2. On 26th north west side of Eagle Bay Drive on the right, issue is the County stopped maintaining that road about 10 years ago. Road is destroyed because of overgrowth. Clean it or surplus and sell.
  3. Entrance to Basswood really looks bad, needs cleanup.
- d. County Commissioner David Hazellief discussed the following:
1. Viking area, electric service and well permitting.
  2. Complaints of code violators that can only be seen from the water.
  3. Sheriff's department could use fill dirt for the gun range.
  4. Employee luncheon, Constitutional Officers mentioned all County employees should be included.
- e. Chairman Terry Burroughs discussed the following:
1. Attended Okeereads.com, an educational process. Through a Kindle and iPad, teaches students how to read.
  2. Hurricane Workshop May 29-31 a four hour class.
  3. Feedback from Music Festival from Sheriff's Office.

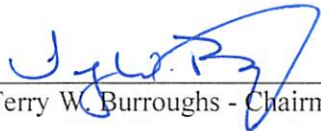
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6. *Additional Documents, If Any, Presented At Meeting*

V. **Adjournment**

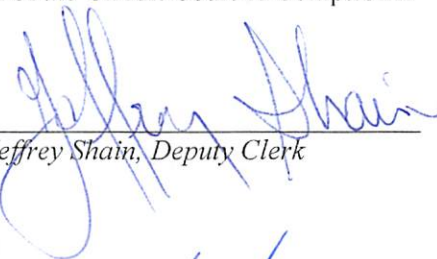
There being no further business to come before the Board, Chairman Terry Burroughs declared the Regular Session of the Board of County Commissioners adjourned at 4:05 p.m.

BOARD OF COUNTY COMMISSIONERS  
OKEECHOBEE COUNTY, FLORIDA

By:   
Terry W. Burroughs - Chairman

ATTEST:

Sharon Robertson  
Clerk of the Circuit Court & Comptroller

By:   
Jeffrey Shain, Deputy Clerk



Approved: 05/24/2018

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