



# Minutes of the Board of County Commissioners Okeechobee County, Florida

Tuesday, June 5, 2018

## *Regular Session*

The Board met this date in a Regular Session in the Okeechobee County Historic Courthouse in the “Judge William L. Hendry Courtroom”, Room 270, at 304 NW 2nd Street in Okeechobee, Florida at 9:00 AM.

### Roll Call

Attendee Name	Title	Status	Arrived
Terry Burroughs	Chairman	Present	
Bryant Culpepper	Commissioner	Present	
Kelly Owens	Commissioner	Present	
David Hazellief	Commissioner	Present	
Bradley G. Goodbread	Commissioner	Present	
Robbie Chartier	County Administrator	Present	
John Cassels	County Attorney	Present	
Jeff Shain	Deputy Clerk	Present	

### I. Commencement

Chairman Terry Burroughs called the meeting to Order. Commissioner Bryant Culpepper offered the invocation, after which Commissioner Bradley G. Goodbread led the Pledge of Allegiance.

#### *Employee Recognition*

### II. Public Comments

There were no Public Comments.

**Motion:** Motion to close Public Comments

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

### III. Revisions

County Administrator Robbie Chartier stated General Business Item 3o was added and will be heard before item 3a.

### IV. Agenda

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	1 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	-------------------------	------------------------------------------------------------------------------------------

**1. Consent Agenda**

Items 1a through 1f were approved by the Board to include the amended warrants.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

- a. MINUTES: MAY 24, 2018 REGULAR SESSION  
Requested Action: Approve Minutes from the May 24, 2018 Regular Session.
- b. MINUTES: MAY 24, 2018 WORKSHOP  
Requested Action: Approve Minutes from the May 24, 2018 Workshop.
- c. WARRANTS 2018-11  
Requested Action: Approve Warrants List 2018-11.
- d. RECORDS DISPOSITION REQUEST FROM CLERK OF COURT/FINANCE DIVISION  
Requested Action: Approve the Records Disposition Reports 2018-01 from the Clerk of Court/Finance Department.
- e. INTERGOVERNMENTAL COOPERATIVE AGREEMENT AMENDED AND RESTATED CONTRACT AND BY-LAWS FOR PUBLIC RISK MANAGEMENT OF FLORIDA (PRM)  
Requested Action: Approve and authorize the Chairman to execute Intergovernmental Cooperative Agreement; A Contract and By-Laws for Public Risk Management of Florida (PRM) as amended and restated through April 27, 2018.
- f. 2018 - 2019 IN-HOME SUPPORTIVE SERVICES STANDARD RATE AGREEMENTS  
Requested Action: Approve and authorize the Chairman to execute the 2018 - 2019 In-Home Supportive Services Standard Rate Agreements between Okeechobee County and service providers: (1) All About You Caregivers, Inc., (2) Shirley's Personal Care Services of Okeechobee, Inc., and (3) VIP America, LLC, for the period of July 1, 2018 - June 30, 2019.

**2. Proclamations/Public Hearings/Presentations**

- a. 9:00 A.M. PUBLIC HEARING, PETITION R-2018-0710, CHANGE IN ZONING: BERMAN RANCH, INC., PROPERTY OWNER AND APPLICANT. REQUEST FOR A CHANGE IN ZONING FROM AGRICULTURE (A) TO HEAVY COMMERCIAL (C-2).  
  
Community Development Director Bill Royce addressed the Board and stated Petition R-2018-0710, Change in Zoning: Berman Ranch, Inc., property owner and applicant. Request for a change in zoning from the existing classification of

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	2 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
----------------------------------------------------------------------------------------------	-------------------------	------------------------------------------------------------------------------------------

Agriculture (A) to the proposed classification of Heavy Commercial (C-2). The property is located at the southeast corner of the intersection of SE 40<sup>th</sup> Avenue and State Road 710.

Chairman Terry Burroughs opened the Public Hearing.

**Requested Action:** Conduct a public hearing and accept input from interested parties regarding Petition R-2018-0710, Berman Ranch, Inc., property owners request for change in zoning from the existing classification of Agriculture (A) to the proposed classification of Heavy Commercial (C-2).

<b>RESULT:</b>	<b>CONDUCTED</b>
----------------	------------------

**Motion:** Motion to close the Public Hearing.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**Motion:** Motion to grant Petition R-2018-0710, request for a change in zoning from Agriculture (A) to Heavy Commercial (C-2).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	David Hazellief, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

- b. 9:00 A.M. PUBLIC HEARING, PETITION R-2018-0711, CHANGE IN ZONING: BERMAN RANCH, INC., PROPERTY OWNER AND APPLICANT. REQUEST FOR A CHANGE IN ZONING FROM AGRICULTURE (A) TO RESIDENTIAL SINGLE FAMILY (RSF).

Community Development Director Bill Royce addressed the Board and stated Petition R-2018-0711, Change in Zoning: Berman Ranch, Inc., property owner and applicant. Request for a change in zoning from the existing classification of Agriculture (A) to the proposed classification of Residential Single Family (RSF). The property is located on the east side of SE 40th Avenue, between State Road 710 and the CSX Salry railroad tracks.

Chairman Terry Burroughs opened the Public Hearing.

**Requested Action:** Conduct a public hearing and accept input from interested parties regarding Petition R-2018-0711, request for change in zoning from Agriculture (A) to Residential Single Family (RSF).

<b>RESULT:</b>	<b>CONDUCTED</b>
----------------	------------------

**Motion:** Motion to close the Public Hearing.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**Motion:** Motion to grant Petition R-2018-0711, request for a change in zoning from Agriculture (A) to Residential Single Family (RSF).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**3. General Business**

**a. OKEECHOBEE MUSIC AND ARTS FESTIVAL REVIEW (OMF18)**

Community Development Director Bill Royce addressed the Board the purpose of this agenda item is to solicit suggestions and direction from the Board of County Commissioners and from the public on how to improve the festival experience for the residents of the County. If there is going to be a nationally-renowned music festival in Okeechobee County, there is going to be traffic, there is going to be some noise and there are going to be other impacts to the greater community. It is the goal and intent of County personnel and festival organizers to reasonably manage those impacts and the effect they have on the neighbors and the County as a whole.

Mr. Kevin Collinsworth of Soundslinger, LLC. addressed the Board and gave a review of the third Okeechobee Music and Arts Festival OMF.18. and proposed OMF.19 Dates of March 7-10 2019.

Commissioner David Hazellief asked Mr. Collinsworth to change the dates as there are the Live Stock Show and Rodeo going on.

Sheriff Noel Stephen, Fire Chief Ralph Franklin and Agri-Civic Center Manager Matt Dorriety addressed the Board and discussed their concerns and positives comments and feel there are minimal concerns, and the proposed dates could be managed effectively.

Mr. Robert Keefe of the Warrior Center gave positive comments for the Music and Arts Festival.

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	4 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	-------------------------	------------------------------------------------------------------------------------------

Mr. Jonathan Bean of Martha's House discussed the positive aspects of the Music and Arts Festival.

Ms. Rachel Headings of Big Brothers and Sisters discussed positive comments.

Ms. Andrea Stephenson, Executive Director of the Okeechobee Substance Abuse Coalition discussed positive comments and funding from the Festival.

**Requested Action:** Approve the requested dates, March 7-10 2019, for the fourth Okeechobee Music and Arts Festival (OMF.19).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**b. NEW HORIZONS SUMMER CAMP AGREEMENT AND BUDGET RESOLUTION FOR OKEECHOBEE COUNTY'S 2018 SUMMER PLAY CAMP**

Community Services Director Albie Scoggins addressed the Board and stated each summer, New Horizons of Okeechobee and the Treasure Coast, has participated as a sponsor in our Summer Play Camp program by providing an additional Student Assistance Program component for our summer camp participants.

For the past five (5) Summers, New Horizons provided one additional employee and reimbursed other costs for the Okeechobee County Summer Play Camp. The New Horizons Prevention Specialist provided the evidence-based "To Good for Violence" program to the Okeechobee County Summer Camp.

This year, New Horizons is again requesting to utilize their local grant dollars to bring these additional resources back to the 2018 Okeechobee County Summer Play Camp. By continuing this sponsorship, it will allow the grant dollars to support all of our summer camp participants.

**Requested Action:** Approve and authorize the Chairman to execute the 2018 Summer Camp Agreement in the amount of \$7,000 between the Okeechobee Board of County Commissioners (BOCC) and the New Horizons of Okeechobee and the Treasure Coast, for services and support of Okeechobee County's 2018 Summer Play Camp; and adopt Resolution 2018-15 amending the FY18/19 budget for unanticipated revenue from New Horizons for Summer Play Camp program and approve Budget Amendment BA18-11 in the amount of \$3,000.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**c. COUNTY OWNED SURPLUS REAL PROPERTY RESOLUTION AND AWARD OF INVITATION TO BID 2018-10**

Assistant to County Administrator/Special Projects Russell Rowland addressed the Board and stated Pursuant to Section 125.35, Florida Statutes and County Ordinance 2016-0004, on March 18th & 25th, Staff advertised a public notice for the

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	5 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	-------------------------	------------------------------------------------------------------------------------------

sale of eight (8) surplus parcels of County Owned Real Property as defined in Invitation to Bid 2018-10.

On May 11th, 2018, the County received seven (7) bids for the surplus property as described in Exhibit "A" and the Bid Tabulation Form. A total of \$56,270.00 was bid on seven (7) of the eight (8) available surplus properties.

Bidder: Rhonda Waldron:

Property # 1: \$32,990.00

Property # 4: \$2,650.00

Property # 7: \$2,680.00

Property # 2: \$980.00

Property # 5: \$8,860.00

Property # 8: \$5,110.00

Bidder: Lolita Bonilla:

Property # 3: \$3,000.00

The Board discussed having a live bid process vs closed bids for the next go around.

**Requested Action:** Adopt Resolution 2018-16 classifying certain county real property as surplus and having followed the sealed bid process for disposal of surplus real property except bids received from Rhonda Waldron and Lolita Bonilla as represented in Exhibit "A" totaling \$56,270.00 to be received into the General Fund.

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Terry Burroughs, Bryant Culpepper, Kelly Owens, Bradley G. Goodbread
<b>NAYS:</b>	David Hazellief

**d. PRESENTATION TO THE BOARD OF COUNTY COMMISSIONERS ON THE STATUS OF PUBLIC WORKS PROJECTS**

County Engineer John Howle addressed the Board gave an update on the status of roadway hurricane repairs, and the construction in River Lake Estates.

When Hurricane Irma came through the County, damages were sustained to 3 locations on Potter Road, a pipe crossing on Hilolo Road (NE 48th Avenue), the box culvert on NE 304th Street (Cemetery Road), and NW 190th Road. Because Potter Road is designated as a FHWA ER eligible road, the FDOT is taking the lead on designing the repairs to the west section that consists of a double 36" pipe crossing and the east section at Cane Field Ditch that consists of a double 48" pipe crossing. FDOT is in the design phase for these two pipe

**Requested Action:** Receive update on the status of roadway hurricane repairs, and the construction in River Lake Estates.

<b>RESULT:</b>	<b>RECEIVED</b>
----------------	-----------------

**Motion:** to replace pipes "like for like" on Potter Road and Otter Creek, and advertise for a contractor.

**RESULT:**

**CONSENSUS OF THE BOARD**

- e. GRANT AND AGREEMENT AWARD FROM U.S. DEPARTMENT OF AGRICULTURE NATURAL RESOURCES CONSERVATION SERVICE FOR DESIGN AND CONSTRUCTION OF THE WEIR REPLACEMENT ON THE SOUTH SIDE OF POTTER ROAD IN OTTER CREEK INCLUDING CONSTRUCTING A STABILIZED CHANNEL BETWEEN POTTER ROAD AND THE DOUBLE DOWNSTREAM CULVERTS AND TO AMEND FY17/18 BUDGET FOR UNANTICIPATED GRANT FUNDING

County Engineer John Howle addressed the Board and stated NRCS has recently notified the County that funds have been secured for a grant, for the design and construction for the replacement of the weir in Otter Creek south of Potter Road and the stabilization of the channel between Potter Road and the downstream double 96" culverts resulting from damages by Hurricane Irma. The grant is a reimbursing grant, where the County fronts the funds and then submits for reimbursement by NRCS if the project is completed satisfactorily. The grant requires the County participate in 10% of the project costs (\$116,815.90)

Also to be approved is the appropriation of \$1,168,159.00 from Hurricane Irma account under the Landfill Trust Fund for the design and construction of the project with repayment by the approved NRCS Agreement. The grant timeline is 220 days.

The Board discussed if an emergency situation arose the county could allow for a non-competitive bid process.

**Requested Action:** Approve and authorize the Chairman to execute Grant NR184209XXXXC006 in the amount of \$1,168,159.00 from the U.S. Department of Agriculture Natural Resources Conservation Service providing for the design and construction of the replacement of the weir in Otter Creek, south of Potter Road damaged by Hurricane Irma and the stabilizing of Otter Creek between Potter Road and the double downstream culverts; and adopt Resolution 2018-17 amending the FY17/18 budget for unanticipated NRCS Grant funds and Budget Amendment BA18-10 in the amount of \$1,168,159.00 from the Landfill Trust Fund Hurricane Irma account with reimbursement from the grant; and approve Budget Transfer BT18-109 in the amount of \$116,816 from Landfill Trust Fund Reserves to fund the local match.

**RESULT:**

**MOVER:**

**SECONDER:**

**AYES:**

**APPROVED [UNANIMOUS]**

Bryant Culpepper, Commissioner

Kelly Owens, Commissioner

Burroughs, Culpepper, Owens, Hazellief, Goodbread

- f. WORK AUTHORIZATION WITH KIMLEY HORN AND ASSOCIATES, INC. TO PROVIDE DESIGN SERVICES FOR REPLACEMENT OF THE WEIR IN OTTER CREEK SOUTH OF POTTER ROAD AND THE STABILIZATION OF OTTER CREEK BETWEEN POTTER ROAD AND THE NEXT DOUBLE DOWNSTREAM CULVERTS

County Engineer John Howle addressed the Board and stated Hurricane Irma damaged the weir in Otter Creek south of Potter Road and including the Otter Creek channel between Potter Road and the downstream double 96" culverts. The County

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	7 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	-------------------------	------------------------------------------------------------------------------------------

is receiving a grant from the U.S Department of Agriculture Natural Resources Conservation Service (NRCS) for the design and construction for the replacement of the weir and installing a rip rap liner or some other means of stabilizing the channel from future storm event erosion. The proposed Work Authorization with Kimley Horn provides for the design of the weir replacement and channel stabilization, in the amount of \$81,890.00.

The Board discussed making sure this complies with the NRCS requirements for reimbursement.

**Requested Action:** Approve and authorize a work authorization with Kimley Horn and Associates, Inc. in the amount of \$81,890.00, for the design of the replacement of the weir in Otter Creek south of Potter Road and the design of stabilization of the channel of Otter Creek between Potter Road and the next double downstream culverts, subject to review by the County Attorney.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**g. WORK AUTHORIZATION WITH CULPEPPER & TERPENING TO PROVIDE CONSTRUCTION INSPECTION SERVICES FOR NW 36TH STREET (BASSWOOD) SIDEWALK IMPROVEMENT PROJECT**

County Engineer John Howle addressed the Board and stated the construction of the sidewalk along the south side of NW 36th Street in the Basswood/Whispering Pines area is to begin shortly. Construction inspection services are required to oversee the construction of the project ensuring that the project is constructed in accordance with the plans and specifications. A contract for these services has been negotiated with Culpepper and Terpening, in the amount up to \$188,190.00.

**Requested Action:** Approve a Work Authorization prepared by the County Attorney's Office with Culpepper and Terpening in the amount up to \$188,190.00 to perform construction inspection for the NW 36th Street (Basswood) Sidewalk Improvement Project.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**h. WORK AUTHORIZATION WITH CIVILSURV DESIGN GROUP TO PROVIDE POST DESIGN ENGINEERING SERVICES FOR NW 36TH STREET (BASSWOOD) SIDEWALK IMPROVEMENT PROJECT**

County Engineer John Howle addressed the Board and stated the construction of the sidewalk along the south side of NW 36th Street in the Basswood/Whispering Pines area is to begin shortly. Post design engineering services are required by the design engineer to review shop drawings, respond to contractor questions, attend

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	8 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	-------------------------	------------------------------------------------------------------------------------------



construction progress meetings, etc. during the construction of the project. A contract for these services has been negotiated with CivilSurv Design Group.

**Requested Action:** Approve and authorize the Chairman to execute a Work Authorization as prepared by the County Attorney's Office with CivilSurv Design Group in the amount of \$30,445.00 to perform post design construction services for the NW 36th Street (Basswood) Sidewalk Improvement Project.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**i. WORK AUTHORIZATION WITH KIMLEY-HORN AND ASSOCIATES, INC. TO PROVIDE POST DESIGN SUPPORT SERVICES FOR BEAUTIFICATION OF ENTRANCE TO LOCK 7 ON SR 78**

County Engineer John Howle addressed the Board and stated the County is in the process of bidding the construction for the Beautification of the Entrance to Lock 7. Kimley-Horn and Associates prepared the design plans for the project and their services are required during the construction of the project to review shop drawings and respond to contractor questions during the bidding and construction of the project including attendance at construction progress meetings.

**Requested Action:** Approve and authorize the Chairman to execute a Work Authorization prepared by the County Attorney's Office with Kimley-Horn and Associates in the amount of \$7,000.00 to perform post design support services for the Beautification of the Entrance to Lock 7 on SR 78; and approve Budget Transfer BT 18-104 from the Transportation Trust Fund Reserves in the amount of \$7,000.00.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**j. RFP FOR DITCH SHAPING/CLEANING AND RELATED SERVICES**

County Engineer John Howle addressed the Board and stated Public Works prepared a RFP for Ditch Shaping/Cleaning and Related Services using a Lake County RFP for similar services as an example. The document has been distributed and comments received. The revision to the RFP based on those comments has been incorporated into the attached document with strike though revisions.

The Board discussed the pros and cons of owning a Long-Stick or having a contractor do the work.

The Board discussed several concerns about the RFP, also wanting the contractor do the entire project from A to Z.

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	9 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	-------------------------	------------------------------------------------------------------------------------------

**Requested Action:** Approve to create an RFP for Long Stick work to include MOT, financial stability, trucks, liability, bid bond process. Contract would be for one (1) year with four (4) one (1) year extensions.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**Motion:** to create a RFP for Ditch Shaping/Cleaning and Related Services including emergency work to be determined by the County Administrator, and to include a list of equipment contractor is required to have.

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
----------------	-------------------------------

**k. WORK AUTHORIZATION WITH CIVILSURV DESIGN GROUP, INC. TO PROVIDE INSPECTION SERVICES FOR 2017/18 PAVING PROGRAM**

Road Maintenance Director Pete DePasquale addressed the Board and stated Inspection services for the County's Annual Road Paving Program are typically performed by County Staff. However, this year with the other projects that the Road and Bridge Department is working on and being short on staff, outside services are being required.

CivilSurv Design Group is the firm selected to perform these inspection services under the County's Continuing Services Contract.

The Board discussed the hourly rate of \$115 per hour vs \$75.00 per hour.

**Requested Action:** Consensus of the Board Staff to see if CivilSurv would reduce their rate from \$115.00 to \$75.00 per hour, or go to Culpepper & Terpening for their \$75.00 per hour rate. And bring back to the Board a Work Authorization to perform construction inspection for the 2017/18 Paving Program.

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
----------------	-------------------------------

**I. CONTINUED DISCUSSION OF ESTABLISHING A REGISTRATION AND MONITORING PROCESS FOR PROPERTIES ABANDONED OR IN FORECLOSURE AND SPECIAL ASSESSMENT METHODOLOGY FOR LIEN RECOVERY**

County Attorney John Cassels addressed the Board and stated it has generally been recognized, but became more apparent during the "great recession", that homes and properties under either threat of foreclosure or actual initiation of foreclosure proceedings faced a greater possibility of being abandoned or allowed to deteriorate due to lack of maintenance. The outward neglect of these properties in turn placed stress upon entire neighborhoods with the logical consequence of inhibiting sales and new construction.

A number of communities around the state and country have adopted registration programs which require lenders to identify to the local Government when a foreclosure is initiated and provide contact information for the lender and, more

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	10 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	--------------------------	------------------------------------------------------------------------------------------

importantly, a local property manager that would have the responsibility to take certain steps to maintain the property and minimize the outward appearance of neglect or abandonment.

Mr. Cassels discussed the requirements for vacant or abandoned property in Charlotte County.

A registration, inspection and enforcement process should be beneficial and can either be accomplished in house, or by partnering with a company that specializes in this type of activity. In Florida, the largest provider that we have been able to determine is Community Champions Corporation which has approximately 61 cities and counties (see attachment). As its business model is to retain \$100.00 of the initial registration fee (which is set by the county), with the balance to the county, its services are funded without direct cost to the county.

Commissioner David Hazellief stated we don't need Registration because most of the properties are abandoned properties not bank owned.

There was further discussion by the Board.

**Requested Action:** Approve to move forward with foreclosure property Registration and bring Beth Albert from Code Enforcement in to discuss the continuing problem of the condition of homes that have either been abandoned or not maintained during the foreclosure process.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**m. DISCUSSION OF CHAPTER 171, FLORIDA STATUTES DEALING WITH MUNICIPAL ANNEXATION OR CONTRACTION**

County Attorney John Cassels addressed the Board and stated at the request of Commissioner Hazellief, a copy of the Municipal Annexation portion of Chapter 171, Florida statutes, is attached to facilitate his discussion on the matter.

Commissioner David Hazellief asked who has a say in the decision. County Attorney John Cassels stated the City can annex or contract property.

**Requested Action:** Conduct discussion on municipal annexation or contraction.

<b>RESULT:</b>	<b>CONDUCTED</b>
----------------	------------------

**n. 1:30 PM - EXECUTIVE SESSION: LOCAL INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS (IAFF) UNION - COLLECTIVE BARGAINING**

Chairman Terry Burroughs stated an Executive Session pursuant to Section 447.605(1), Florida Statutes, regarding collective bargaining with the Local International Association of Fire Fighters (IAFF) Union #2918 will be held.

Representing the County will be County Administrator, Robbie Chartier and Public Safety Director, Chief Ralph Franklin.

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	11 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
----------------------------------------------------------------------------------------------	--------------------------	------------------------------------------------------------------------------------------

**Requested Action:** Conduct an Executive Session pursuant to Section 447.605(1), Florida Statutes, regarding collective bargaining with the Local International Association of Fire Fighters (IAFF) Union #2918 following the Regular Session.

<b>RESULT:</b>	<b>CONDUCTED</b>
----------------	------------------

- o. REQUEST FOR FEE WAIVER BY OKEECHOBEE FRATERNAL ORDER OF POLICE (FOP) LODGE 69 TO HOST A FREE COMMUNITY FIREWORKS EVENT AT AGRI-CIVIC CENTER

Mr. Michael Hazellief and Mr. J D Mixon addressed the Board and stated the Okeechobee Fraternal Order of Police (FOP) Lodge 69 is requesting to have the rental fees waived for the use of the Agri-Civic Center area on Wednesday, July 4, 2018, to host a Free Independence Day Celebration & Fireworks display. For the fifth consecutive year, the Okeechobee Fraternal Order of Police (FOP) Lodge 69 has organized a Free Independence Day Celebration & Fireworks display at the Agri-Civic Center area. This event was previously held at Okee-Tantie Park.

The Board stated they have been doing a great job hosting the Independence Day Celebration & Fireworks display.

**Requested Action:** Approve the Okeechobee Fraternal Order of Police (FOP) Lodge 69 request for fee waiver of rental fees associated with use of the Agri-Civic Center area on Wednesday, July 4, 2018 to host a Free Community Fireworks Event.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**4. Administration Report**

- a. County Administrator Robbie Chartier discussed the following:
  1. Next meeting will be June 26th. There will be several items brought back to the Board on that agenda.
  2. The Audit Report, the Buildings Report will be on that agenda.
  3. Have a conference call with the Grant Writer tomorrow and will have more information for the Board.
  4. Had three interviews yesterday for the Mental Health Case Manager position, made offer today.
  5. Should hear from Mr. Fruth soon and to get something back to the Board.
  6. New Stop and Street signs going up in the Industrial Park.
  7. Progress being make with Power Lift lease at the Industrial Park.
  8. Lease for the Incubator Building will be on the next agenda, a cabinet business moving from Pompano.
  9. Re-surfacing in River Lake Estates.
  10. All the drainage issues that Ms. Chartier was told about are being addressed. They are on the Road Department list.

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	12 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
----------------------------------------------------------------------------------------------	--------------------------	------------------------------------------------------------------------------------------

11. Will send out Budget Workshop schedule.
12. Received a letter back in February that we are late on the Lake County Coalition dues for \$1000. Board was ok to pay it.
13. Bass Pro meeting went very well, a lot of agencies present, meeting was very positive. Nine months is up in November for their process, but could have extensions.

## 5. *Commissioner Reports*

- a. Commissioner Kelly Owens discussed the following:
  1. Nothing to report.
- b. Commissioner Bradley G. Goodbread discussed the following:
  1. Nothing to report.
- c. Commissioner Bryant Culpepper discussed the following:
  1. County Right of Way on NW 26th Ave., runs by the warehouses, there are trees growing into someone's yard, we need to clean it or surplus and sell it. Looks like the Hi Chi Minh trail after a B52 bombing raid.
  2. Street lights at overpass by gun range out again.
- d. Commissioner David Hazellief discussed the following:
  1. Budget, hope we don't need to have new hires. County Administrator Robbie Chartier stated except for a Deputy County Administrator she thinks there may be a few part time employees requested, mostly in the recreation area, for security and vandalism.
  2. Around 2000 the County Commission created a zoning district (RSE) Rule of State, in Country Hills and other areas to allow farm animals. Later on there were changes made and it was Agricultural Zoning which anything less than five acres, which is only cows and horses. There are people in the country that want to have chickens or goats. In the Vikings which is 1 1/4 acre lots they can only have a cow and a horse. Would like to send this issue back to the Zoning Board or Commission for discussion. Consensus of the Board to bring back to the next meeting.
  3. Passed out document generated after picketing of Chicken Farm this weekend. Consensus of the Board to bring back to the next meeting.
  4. Need to speed up process on the PATCDL Building.
- e. Chairman Terry Burroughs discussed the following:
  1. In the Strategic Plan there is a stormwater drainage assessment plan and need to work on it.
  2. FDOT does not let their people send text messages.
  3. Tall weeds and sod not complete in the median strip along SR 70 east and FDOT is going to look into it.


## 6. *Additional Documents, If Any, Presented At Meeting*

## V. **Adjournment**

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	13 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	--------------------------	------------------------------------------------------------------------------------------

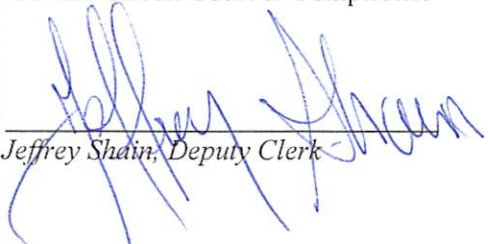
There being no further business to come before the Board, Chairman Terry Burroughs declared the Regular Session of the Board of County Commissioners adjourned at 4:10 p.m.

BOARD OF COUNTY COMMISSIONERS  
OKEECHOBEE COUNTY, FLORIDA

By:   
Terry W Burroughs - Chairman

ATTEST:

Sharon Robertson  
Clerk of the Circuit Court & Comptroller

By:   
Jeffrey Shain, Deputy Clerk



Approved: 06/26/2018

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	14 of 14 June 5, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
-------------------------------------------------------------------------------------------------	--------------------------	------------------------------------------------------------------------------------------