



## Minutes of the Board of County Commissioners Okeechobee County, Florida

Thursday, November 8, 2018

### *Regular Session*

The Board met this date in a Regular Session in the Okeechobee County Historic Courthouse in the "Judge William L. Hendry Courtroom", Room 270, at 304 NW 2nd Street in Okeechobee, Florida at 9:00 AM.

#### Roll Call

Attendee Name	Title	Status	Arrived
Terry Burroughs	Chairman	Present	
Bryant Culpepper	Commissioner	Present	
Kelly Owens	Commissioner	Present	
David Hazellief	Commissioner	Present	
Bradley G. Goodbread	Commissioner	Present	
Robbie Chartier	County Administrator	Present	
John Cassels	County Attorney	Present	
Jeff Shain	Deputy Clerk	Present	

#### I. Commencement

Chairman Terry Burroughs called the meeting to order. Commissioner Bryant Culpepper offered the invocation, after which Commissioner Bradley G. Goodbread led the Pledge of Allegiance.

Chairman Terry Burroughs expressed condolences from the Board to Goodbread Family for the passing of Commissioner Goodbread's stepfather Jack Kidwell.

#### *Employee Recognition*

#### II. Public Comments

Mr. John Creasman Chairman of the Okeechobee Utility Authority (OUA), addressed the Board and discussed getting approved \$523,000 for a large septic to sewer project, but was significantly less than required to do the whole project. OUA asked to divert the \$523,000 to the SW section and were successful. Mr. Creasman gave an update on OUA projects. The Board asked questions of Mr. Creasman.

**Motion:** Motion to close Public Comments

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

#### III. Revisions

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	1 of 16 November 8, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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County Administrator Robbie Chartier addressed the Board and stated agenda will change with the addition of the purchase of three trucks, item 3.j.1. Commissioner Hazellief requested item 3o be heard before item 3n. Add item 3q, discussion on ADA Accessibility for our website .

**Motion:** Motion to accept revisions to the agenda.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**IV. Agenda**

**1. Consent Agenda**

Items 1a through 1l were approved by the Board to include the Additional Warrants.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley G. Goodbread, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**a. MINUTES - OCTOBER 23, 2018 REGULAR SESSION**

Requested Action: Approve Minutes - October 23, 2018 Regular Session.

**b. WARRANTS 2018-21**

Requested Action: Approve Warrants List 2018-21.

**c. CLERK'S EXCESS FEES, ANNUAL REPORT AND RE-ENCUMBRANCES**

Requested Action: Approve and accept the Clerk's Excess Fees in the amount of \$119,435.00, receive the Clerk's Annual Financial Report and amend the Clerk's FY18/19 budget for re-encumbrances of the prior fiscal year in the amount of \$48,844.00 which were not received and paid for prior to fiscal year end September 30, 2018.

**d. FY201/2018 PROPERTY APPRAISER YEAR END 9/30/18 FINANCIAL REPORT**

Requested Action: Approve and accept the year end 9/30/2018 Financial Report for 2017/2018 as submitted by the Property Appraiser.

**e. FY2017/18 TAX COLLECTOR YEAR END 9/30/18 FINANCIAL REPORT**

Requested Action: Approve and accept year end 9/30/2018 Financial Report as submitted by Celeste Watford, Tax Collector.

**f. SHERIFF - FISCAL YEAR END 9/30/18 FINANCIAL REPORT**

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Requested Action: Approve and accept the Financial Statements for Fiscal Year end 9/30/2018 from the Okeechobee County Sheriff's Office.

**g. SHERIFF - FY 17/18 EXCESS FEES**

Requested Action: Approve and accept the Sheriff's Excess Fees, Due To Monies, and other revenues totaling \$49,031.23 for the Fiscal Year ending of September 30, 2018.

**h. SHERIFF - INMATE TRUST FUND COLLECTED FEES FY18**

Requested Action: Approve and accept collected fees from the Sheriff's Inmate Trust Fund in the amount of \$39,290.67.

**i. SHERIFF - LAW ENFORCEMENT TRUST FUND**

Requested Action: Approve and accept revenues of the Sheriff's Law Enforcement Trust Funds in the amount of \$8,300.03

**j. UNCLAIMED MONIES - SHERIFF'S INMATE TRUST FUND**

Requested Action: Approve and accept the unclaimed funds from the Sheriff's Inmate Trust Fund in the amount of \$806.34.

**k. 1ST RENEWAL OF MEDICAL DIRECTOR AGREEMENT BETWEEN OKEECHOBEE COUNTY AND J. MICHAEL ADELBERG, M.D. TO SERVE AS THE MEDICAL DIRECTOR FOR OKEECHOBEE COUNTY FIRE RESCUE**

Requested Action: Approve and authorize the Chairman to execute the first one (1) year renewal of the Medical Director Agreement between Okeechobee County and J. Michael Adelberg, M.D.; to serve as the medical director for Okeechobee County Fire Rescue for a term of one (1) year; at an annual cost of \$24,000.

**l. STATE FINANCIAL ASSISTANCE FOR MOSQUITO CONTROL ACTIVITIES**

Requested Action: Approve and authorize the Chairman to execute the 2018/2019 Department of Agriculture and Consumers State Financial Recipient Agreement contract # 025673 in the amount of \$34,480.62 to support integrated mosquito control activities within Okeechobee County.

**2. Proclamations/Public Hearings/Presentations**

**a. PROCLAMATION - MR. MICKEY BANDI - FARM-CITY WEEK NOVEMBER 14-21, 2018**

Chairman Terry Burroughs read and presented Property Appraiser Mickey Bandi a Proclamation designating the week of November 14-21, 2018 as Farm City Week in Okeechobee County, Florida.

Mr. Bandi addressed the Board and stated Farm-City Week offers a way of reminding both agricultural producers and consumers that we depend upon each other for the stability of our way of life. It also gives all of us an opportunity to thank someone who helps make the bounty of our food supply possible.

<p>Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida</p>	<p>3 of 16 November 8, 2018</p>	<p>Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida</p>
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The Board volunteered to pay for 50 gallons collectively (at \$38 per 10 gallons) and also individually, to support the 10 Gallon Challenge program.

**Requested Action:** Present a Proclamation designating the week of November 14-21, 2018 as Farm City Week in Okeechobee County, Florida.

<b>RESULT:</b>	<b>PRESENTED</b>
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**Motion:** Motion to issue the Proclamation.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	David Hazellief, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**b. MS. MARIAH McINNIS - FLORIDA FISH & WILDLIFE CONSERVATION COMMISSION PRESENTATION ON SPRAYING OF LAKE OKEECHOBEE**

Ms. Mariah McInnis of Florida Fish & Wildlife Conservation Commission gave a presentation on Florida Fish & Wildlife Conservation - Spraying of Lake Okeechobee. The Board asked questions of Ms. McInnis.

**Requested Action:** Receive a report from Ms. Mariah McInnis of the Florida Fish & Wildlife Conservation Commission regarding spraying on Lake Okeechobee.

<b>RESULT:</b>	<b>RECEIVED</b>
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**3. General Business**

**a. PROPERTY APPRAISER - STATUS UPDATE ON LITIGATION MATTER AND STATUS UPDATE RELATING TO THE CURRENT CAMA SOFTWARE BEING UTILIZED WITHIN THE FUNCTIONS OF THE OFFICE AND THE FUTURE OF THAT SOFTWARE.**

Property Appraiser Mickey Bandi addressed the Board and provided updates concerning the status of litigation; and gave an update relating to the current CAMA software used in the function of the office and the future of the software. The Board asked questions of Mr. Bandi. Board ask Bandi to come back with figures and payment options on the computer equipment.

**Requested Action:** Receive a status update from the Property Appraiser on the status on current litigation matter and status update relating to the current CAMA software being utilized within the functions of the office and the future of that software.

<b>RESULT:</b>	<b>RECEIVED</b>
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**b. UPDATE: INTERLOCAL AGREEMENT TO EXTEND TRAFFIC CONTROL JURISDICTION TO THE ROADS AND EASEMENTS UNDER THE CONTROL OF THE COQUINA WATER CONTROL DISTRICT**

Sharon Robertson Clerk to the Board of County Commissioners Okeechobee County, Florida	4 of 16 November 8, 2018	Terry Burroughs, Chairman Board of County Commissioners Okeechobee County, Florida
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Sheriff Noel Stephen addressed the Board and stated on June 8, 2017, the Board approved this Interlocal Agreement as requested by a majority of the Board of Supervisors of Coquina at the time. There has been a change on the Board and there is now discussions of terminating this agreement.

The Coquina Board is impeding the Sheriff ability to enforce traffic laws.

Because of complaints and push backs from the Coquina Board the Sheriff has placed a Deputy in Coquina the majority of the time.

Commissioner Hazellief discussed the situation in Coquina not abiding by the Sheriff's law enforcement.

Chairman Burroughs suggested there be a Workshop between the BOCC, Sheriff, Coquina Board and other government officials, and describe to them the responsibilities that are outlined by the State of Florida relative to a Water District. Also let them know they were misinformed.

Commissioner Hazellief stated he supports the Sheriff billing Coquina for the extra duties.

Commissioner Owens stated she would like to summarize the letter to the Coquina Board and their attorney, it should be very clear and include the three items. AGOs that are not specific to the Sheriff however they uphold what the Sheriff is doing, the Sheriff has a judge that is upholding the citations the Deputies are issuing, and the Interlocal Agreement cannot be cancelled until the end of the five years.

Commissioner Culpepper stated the Coquina election was illegitimate, multiple infractions that invalidate the election. There is chaos out there. The intention there is to turn Coquina into another River Ranch. This Board is not going to be intimidated and not do the job they are elected to do, which is to protect the life and safety of all of our residence.

County Attorney John Cassels stated he did not think there would be any good coming out of a Workshop. Thought there would be a benefit to increase Deputy's presence in the area.

Commissioner Hazellief would like to ask the Governor's office to investigate the Coquina Board. Would also like the Board to support the Sheriff in the billing process.

Commissioner Owens stated that it is in the Interlocal Agreement.

**Requested Action:** Receive an update on the Interlocal Agreement to extend traffic control jurisdiction to the streets, roads and easements under the control of the Coquina Water Control District as described in the Interlocal Agreement.

**RESULT:**

**RECEIVED**

**Motion:** to enforce the interlocal agreement.

**RESULT:**

**CONSENSUS OF THE BOARD**

- c. REQUEST TO APPEAR - MR. FRANK IRBY, OKEECHOBEE COUNTY ECONOMIC DEVELOPMENT CORPORATION REGARDING GRANT AGREEMENT BETWEEN OKEECHOBEE COUNTY AND OKEECHOBEE COUNTY ECONOMIC DEVELOPMENT CORPORATION

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Mr. Frank Irby, Chair of the Okeechobee County Economic Development Corporation, addressed the Board to discuss the new organization and its Board Members as well as revisions to the Grant Agreement previously approved by the Board on October 11, 2018.

Mr. Irby thanked the Board for supporting the creation of the Okeechobee County Economic Development Corporation. Discussed the makeup of the new Board.

Requested changes reflected in the Grant Agreement:

1. Change quarterly payout to a single lump sum payout
2. To modify the uses for which the money would be spent
3. Modifying insurance language

**Requested Action:** Receive comments from Mr. Frank Irby of the Okeechobee Economic Development Corp. to discuss the makeup of the new Board and revisions to the Grant Agreement previously approved by the Board on October 11, 2018.

<b>RESULT:</b>	<b>RECEIVED</b>
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**Motion:** to change the concept of the Grant Agreement.

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
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- d. ERIN MOORE, SHARED SERVICES NETWORK/FAMILY HEALTH AND SAFETY EXPO REQUEST TO WAIVE RENTAL FEE AND PROVIDE A REPORT FROM THE JANUARY 2018 EXPO

Ms. Erin Moore, Shared Services Network, has requested to report to the Board the results of the 2018 Annual Family Health and Safety Expo. The goal of the Shared Services Network is to improve student achievement through a collaborative community effort by linking the school district with other education, support, and social service agencies in the community.

Ms. Moore is requesting the use of the Agri-Civic Center, at no cost, on Saturday, January 26, 2019 for the 12th Annual Family Health and Safety Expo. Staff has reserved this date as requested tentative on Board approval to waive rental fee. The 2018 current year expo total cost provided by staff was \$1,265.00.

**Requested Action:** Receive a report from Ms. Erin Moore of the Shared Services Network, on the results of the 2018 -11th Annual Family Health and Safety Expo.

<b>RESULT:</b>	<b>RECEIVED</b>
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**Motion:** Motion to approve the request for Board sponsorship and waive the fee for use of the Agri-Civic Center on January 26, 2019 for the 12th Annual Family Health and Safety Expo.; and to put on the Conccent Agenda in the future.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**e. APPOINTMENT TO THE CONSTRUCTION INDUSTRY LICENSING BOARD ("A" BOARD)**

Community Development Director Bill Royce addressed the Board and stated there currently are two vacant seats on the Construction Industry Licensing Board (CILB). One vacancy is for a regular term that expires March 1, 2020, and one vacancy is for the alternate for a term that expires March 1, 2021. The regular member term should be filled by a lay person if possible. The other seat should be filled by contractor. The Construction Industry Licensing Board is designated as an "A" Board.

Current applicants include:

Philip Baughman, new applicant, Specialty Contractor (Demolition)

**Requested Action:** Approve appointment of Phillip Baughman to the Construction Industry Licensing Board to a regular member term that expires March 1, 2020.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**f. P-2018-0003, PRELIMINARY PLAT, EVERGLADES BOULEVARD SUBDIVISION**

Community Development Director Bill Royce addressed the Board and stated Petition P-2018-0003, Preliminary Plat. Berman Ranch, LLC., property owner and applicant. Request for preliminary plat approval of the proposed 21 unit Everglades Boulevard subdivision. The property is located on the east side of SE 40th Avenue, between State Road 710 and the CSX Salry railroad tracks.

Commissioner Kelly Owens had concerns about sidewalks for the children going to school.

Chairman Terry Burroughs had concerns about more septic tanks, when the County is trying to remove septic tanks.

Mr. Jeff Sumner, engineer representing the developer Bill Berman, discussed drainage in the subdivision, and the responsibility of the HOA.

**Requested Action:** Approve the preliminary plat of the proposed Everglades Boulevard subdivision.

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Terry Burroughs, Bryant Culpepper, David Hazellief, Bradley G. Goodbread
<b>NAYS:</b>	Kelly Owens

**g. DISCUSSION: SECTION 7.08.02 APPEARANCE AND DESIGN STANDARDS**

County Administrator Robbie Chartier addressed the Board and stated at the recent meeting of the Board of Adjustments and Appeals, they were presented with a request for installation of a 1999 double-wide manufactured home. The unit is 28' x 44' or 1,232 square feet. The unit was from within Okeechobee County.

Staff Report indicated that Ordinance 92-20, as amended, provides for the installation of used dwelling units in residential zoning districts. 7.08.02 Appearance and Design Standards.

Staff Recommendation was the unit appears to be in good condition. A pre-tie down inspection indicated the unit meets all applicable minimum housing requirements and the unit meets most of the county's appearance and design standards. The unit is proposed to be located in a neighborhood of mixed housing types, including single-wide and double-wide manufactured home on individual lots. The unit is consistent with other homes in the neighborhood, and is compatible with the general area.

The Board of Adjustment and Appeals approved the installation of the unit.

The subject to be discussed is whether or not the current Appearance and Design Standards meet the expectations for future housing design and appearance in Okeechobee County.

**Requested Action:** Conduct discussion whether or not the current county code for Appearance and Design Standards meet the expectations for future housing design and appearance in Okeechobee County.

<b>RESULT:</b>	<b>CONDUCTED</b>
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**Motion:** to put Residential Zoning on an agenda item for an afternoon of December 6th.

<b>RESULT:</b>	<b>CONSENSUS OF THE BOARD</b>
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**h. EMPLOYEE HEALTH CENTER 1ST ANNUAL REVIEW**

Ms. Aurora Gnad of Treasure Coast Medical Associates, Inc. (TCMAi), addressed the Board and presented the 1st annual review of the Employee Health Center. As of October 1, 2018, the County has completed one (1) year of a three (3) year contract with TCMAi.

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**Requested Action:** Receive the 1st annual review of the Employee Health Center.

<b>RESULT:</b>	<b>RECEIVED</b>
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**i. CONSTRUCTION CONTRACT WITH JOHNSON-DAVIS, INC. FOR NW 190TH STREET (CHANDLER ROAD) DOUBLE 96" PIPE REPLACEMENT**

County Engineer John Howle addressed the Board and stated NW 190th Street (Chandler Road) at the double 96" pipe crossing was damaged during Hurricane Irma and is a FEMA eligible repair. Quotes for the in-kind replacement were obtained from contractors. The quote results are as follows:

- Johnson-Davis Inc. - \$184,955.00
- Murray Logan Construction - \$345,900.00
- Lynch Paving & Construction - \$543,097.00

The contract time for the replacement will be 60 days for substantial completion and 90 days for final completion.

Although Johnson-Davis Inc. is not a local vendor, federally funded projects cannot give a preference to a local vendor, it is strictly based on low bid.

Staff has contacted references for similar projects performed by Johnson-Davis and received good references for their work.

The Board discussed the Bid with representative from Johnson-Davis Inc.

**Requested Action:** Approve to award the replacement of the double 96" pipes under NW 190th Street (Chandler Road) damaged by Hurricane Irma to Johnson-Davis Inc. in the amount of \$184,955.00 and authorize the Chairman to execute the construction contract as prepared by the County Attorney.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**j. PURCHASE OF ONE COMPLETE SET OF GENESIS EXTRICATION TOOLS AND MOUNTING BRACKETS FROM RESCUE SYSTEMS UNLIMITED**

Public Safety Director/Fire Chief Ralph Franklin addressed the Board and stated this is a request to purchase one complete set of Extrication Tools and mounting brackets from Rescue Tools Unlimited. A complete set of extrication tools consist of a power head, cutters, spreaders, push/pull ram, and several hydraulic hoses. The funds for this purchase were approved in the FY 2018/2019 budget year in the amount of \$34,000.

Extrication sets are designed to facilitate the removal of patients from entanglement in vehicles, heavy equipment, or machinery. The tools are commonly referred to as "the Jaws of Life". This vendor was chosen by a committee of department members that evaluated several different manufacturers of this equipment. As a result of those evaluations, it was decided to purchase the equipment from this vendor in order to standardize our equipment.

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The Board discussed the purchases of three (3) Ford F150s to alter the PO from 2018 to 2019 and a lower price from Gilbert Ford.

**Requested Action:** Approve the purchase of one complete set of Genesis Extrication Tools and Mounting Brackets from Rescue Systems Unlimited in the amount of \$31,905.00; declaring Exemption 9 for standardization of equipment, and authorize the issuance of the Purchase Order.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**Motion:** to approve purchase of three (3) 2019 Ford F150s from Gilbert Ford and adjust PO to the lower price of \$84,456.50.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	David Hazellief, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**k. AUTHORIZATION TO APPLY FOR INTEGRATED EMERGENCY MANAGEMENT COURSE**

Emergency Operations Management Director Mitch Smeykal addressed the Board and stated the Integrated Emergency Management Course is a four-day, exercise-based training activity to practice simulated, but realistic, crisis situations, within a structured learning environment. The jurisdiction selects the hazards and core capabilities it wishes to simulate in classroom and exercise components of the course. The design will reflect the jurisdiction's specific hazards and organizational structure included in its emergency plans. Data reported in the Threat and Hazards Identification and Risk Assessment (THIRA) and applicable State Preparedness Reports should be used as a basis for the course.

**Requested Action:** Receive a presentation of a jurisdictional package for State of Florida Division of Emergency Management (FDEM) and Federal Emergency Management Agency (FEMA) consideration.

<b>RESULT:</b>	<b>RECEIVED</b>
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**Motion:** Motion to approve and authorize the Okeechobee County Division of Emergency Management to put together a jurisdictional package for State of Florida Division of Emergency Management (FDEM) and Federal Emergency Management Agency (FEMA) consideration, and to have the training in Okeechobee.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Hazellief, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**I. RFP# 2018-26: THE AUDIO VISUAL SYSTEM EQUIPMENT IN THE HISTORIC COURTHOUSE "JUDGE WILLIAM L. HENDRY COURTROOM" AKA BOARD ROOM**

Deputy Clerk Jeff Shain addressed the Board and stated the Audio Visual System Equipment in the Historic Courthouse Board Room has become antiquated and parts are no longer available. The system needs to be replaced.

The original equipment manufacturer was Crestron that required programming by a Crestron representative when changes to the system were necessary or, if additional options were available to add to the system.

WSG Acoustics, Inc. has been the Vendor who has provided service and maintenance on various components of the current system since its installation. Staff has been working with WSG Acoustics, Inc. to review different equipment options and found other products available that are easier to maintain and program. The County IT Department will have the ability to maintain and program the new system.

In an effort to lower the cost of the new system, staff bid out the components of the new system (equipment only) and in an effort to maintain continuity of service in the Boardroom, obtained a proposal from WSG Acoustics, Inc. for the installation of the system.

The bid results for the Audio Visual System Equipment for Bid No. 2018-26 are attached.

Five vendors submitted bids.

The lowest bidder was CCS Presentation Systems at \$51,629.00

Staff talked to 3 companies which gave them very good references.

The above costs total \$71,309.

Besides the equipment list provided, there are other items that staff will purchase such as four 60" HD TVs and five HD cameras.

There is sufficient funding as budgeted in FY18/19 Capital Improvement Fund for this expenditure.

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**Requested Action:** Approve to award Bid No. 2018-26 for the purchase of Audio Visual System Equipment for the BOCC Chambers from CCS Presentation Systems in the amount of \$51,629 and authorize the Chairman to execute the Agreement for same pending review by the County Attorney; and in an effort to maintain continuity of service for the system, that the Board approve the proposal from WSG Acoustics, Inc. in the amount of \$19,679.73 to install, program and continue to service the audio visual system in the BOCC Chambers and authorize the Chairman to execute an Agreement pending review by the County Attorney.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Bradley G. Goodbread, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**m. DARRELL ENFINGER SPORTS COMPLEX RE-ROOF CHANGE ORDER NO. 2**

Community Services Director Albie Scoggins addressed the Board and stated the Board awarded the Bid for the Darrell Enfinger Sports Complex Re-Roof Bid for the Score Tower and Dugouts on June 26, 2018 to Close Construction, LLC.

The additional cost outlined in Change Order No. 2 is for removing shingles that were installed under the metal roof on five (5) of the eight (8) dugouts and the scoretower which is required by code. The additional cost for removing the shingles on the score tower and five (5) dugouts was \$2,656.50 for a total project cost of \$77,126.50.

Funds will be transferred from the CIP Safety Netting line item to cover this change order.

**Requested Action:** Approve Change Order No. 2 to Close Construction, LLC. for the Darrell Enfinger Sports Complex Score Tower and Dugout Re-Roof in the amount of \$2,656.50 for the removal of shingles on the score tower and five (5) of the eight (8) dugout roofs.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**n. PROPERTY EVALUATION REPORT ON OKEECHOBEE COUNTY AIRPORT COMMERCE PARK PROPERTY LOT 19 & 20 (FORMERLY HEWITT'S)**

Airport Manager Kathy Scott addressed the Board and stated the litigation on the building on Lot 19 & 20 in the Okeechobee Commerce Park (formerly Hewitt's) has been resolved. On September 9, 2018 the Certificate of Title was received for ownership of the building to Okeechobee County.

On receipt of this notification, staff was given permission to proceed with the clean up of the building and property.

The Building includes 4,500 square foot enclosed area with an additional 1,200 square foot covered canopy area in the rear of the building. Staff has a list of eleven

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(11) persons that have made inquiries about the building. Some may only be interested in a rental type option, but several have relayed their interest in purchase. Staff requests the board review and provide staff direction regarding the future use, lease or sale of the building located in the Okeechobee County Airport Commerce Park on Lot 19 & 20.

Due to the number of inquiries for the building, staff recommends that the BOCC authorize staff to move forward with a Request of Proposals (RFP) for the Sale of the Building "AS IS" at a minimum FMV Sale Price based on the forthcoming Commercial Appraisal; to include a Land Lease at the current approved Land Lease rate, 3.5% annual Land Lease increase for a term no less than 10 (ten) years. In order to assure adequate public notification the RFP will be advertised for thirty (30) days and a sign posted on the property posting the RFP.

The Board discussed what size buildings potential clients are looking for.

**Requested Action:** Approve to create a Request of Proposals (RFP) for the Sale of the Building "AS IS" at a minimum FMV Sale Price based on the forthcoming Commercial Appraisal; to include a Land Lease at the current approved Land Lease rate, 3.5% annual Land Lease increase for a term no less than 10 (ten) years.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	David Hazellief, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**o. BUILDING LEASE NEGOTIATION WITH FLORIDA POWERLIFT DOORS OF FLORIDA IN THE OKEECHOBEE COUNTY AIRPORT INDUSTRIAL PARK - LOTS 16 & 17**

Airport Manager Kathy Scott addressed the Board and stated on October 23, 2018 the BOCC approved the Rates, Terms, and Conditions for the Lease with PowerLift Doors of Florida and authorized the Chairman to execute the Land and Building Lease as prepared by the County Attorney.

On November 1, 2018, Staff received a phone call from Mr. Shepard. Mr. Shepard informed Staff that he had concerns regarding moving forward with the Lease as currently agreed. Mr. Shepard had determined that he does need to use spraying in his product production, and had once again talked with the Fire Department regarding the regulations to do so and it would require the installation of a spraying booth/room. At this time, Mr. Shepard determined that it would be impossible for him to move forward because the cost of the spray booth/room was more than he wanted to invest in a building that he does not own. Staff advised Mr. Shepard that the County would notify the County Attorney to cease work on the Lease and further requested Mr. Shepard to send an e-mail confirming his decision the next day (November 2). Later in the day, Staff received another phone call from Mr. Shepard. He wanted to propose another option for the spraying. After a lengthy discussion, Mr. Shepard was asked to send a written description of what he is proposing. Mr. Shepard responded that after speaking with Staff and the Fire Inspector this week he only has two (2) options available to conduct his business on the subject property: 1) build a

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compliant spray room; OR 2) rescind his interest in the property. He is willing to build and fund the spray room as long as it will be considered personal property and not real property. At the end of the lease he will plan to dismantle and remove the spray room in the same way he will be removing the rest of their equipment.

**Requested Action:** Approve to reject tentative Lease with PowerLift Doors of Florida and advertise a new RFP for the building formally known as Wooley's Sheds.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelly Owens, Commissioner
<b>SECONDER:</b>	Bryant Culpepper, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**p. COUNTY ADMINISTRATOR'S SUMMARY OF PERFORMANCE EVALUATION BY COMMISSIONERS**

County Administrator Robbie Chartier addressed the Board and stated included are comments on the Areas of greatest strength or accomplishment and the Areas which need improvement or more focus. Scores were given on a scale of 1 to 5. 1 Unsatisfactory, 2 Fair, 3 Satisfactory, 4 Superior and 5 Excellent. The average performance evaluation score is 4.2, the prior year score was 4.0 Superior.

**Requested Action:** Approve the County Administrator's performance evaluation. Based upon evaluation it is recommended to continue services and it is recommended to give a salary increase based upon performance, at 3% effective November 10, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryant Culpepper, Commissioner
<b>SECONDER:</b>	Kelly Owens, Commissioner
<b>AYES:</b>	Burroughs, Culpepper, Owens, Hazellief, Goodbread

**q. Discussion on ADA compliance requirements for County Website.**

County Administrator Robbie Chartier addressed the Board and discussed ADA compliance requirements for the County Website. ADA compliance for the sight impaired using a PDF/A reader and hearing impaired using Closed Captioned. Talked with County Attorney and probably two years of information is sufficient, current year plus prior year. We are not responsible for links on our website to 3rd party websites, in terms of accessibility.  
 Annual Costs:  
 Website hosted by Vision \$12,000  
 MinuteTraq hosted by IQM2/Granicus \$18,040  
 Archive Social Media \$3000

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Additional Costs/Annual:  
 Closed Captioned \$19,250  
 Sight Improvement Product to look for ADA compliance of documents \$15,750

We have had 53,371 users to our website in one years time frame. Of those 36.8% were new visitors. 63.2% were returning visitors.

Ms. Chartier stated she would bring back a budget transfer to account for the funds and get analytics on number of users watching our video. The Board questioned if the video is not on the website and someone asks for a copy, can we give it to them without breaking ADA compliance.

**Motion:** to fund Hardware and Software needed for County to be ADA compliant.

**RESULT:**

**CONSENSUS OF THE BOARD**

**4. Administration Report**

- a. County Administrator Robbie Chartier discussed the following:
  - 1. Whispering Pines project 97 connections accepted free OUA connection, 95 connections who did not accept the free connection. It is a mandatory connection, maybe they need a letter.
  - 2. Amendment 1 did not pass with 60%, we are ok for at least another 10 years with the Homestead Exemption.
  - 3. Code Enforcement vacancy is filled.
  - 4. Strategic Plan from 2017-2020, would like to schedule time to revisit the plan and re-prioritize into 2021 in January meeting. Commissioner Hazellief asked for a Capital Improvement Plan with dollars.
  - 5. Ft. Drum Bridge is supposed to start November 12th.
  - 6. Berman Road repair is supposed to start November 14th.
  - 7. No date on SE 40th by Everglades Elementary, waiting on meeting with the School Board.
  - 8. Have a meeting with the Okeechobee Music Festival people on November 13th. There will be no Festival in 2019.
  - 9. Deputy County Administrator applications were received, have a short list.

**5. Commissioner Reports**

- a. Commissioner Kelly Owens discussed the following:
  - 1. Battle of Okeechobee Reenactment sponsorship form.
  - 2. Thanked Bill Royce and Beth Albert for meeting with her and several Treasure Island constituents for a mixture of complaints and discussions.
  - 2. Berman Road Cut will be filled in November 14th.
  - 3. County staff deployed to assist in recovery from Hurricane Michael.
  - 4. e-trackit, is this also an ADA compliant issue.
  - 5. Offered condolences to Commissioner Goodbread and his mother on their loss.

- b. Commissioner Bradley G. Goodbread discussed the following:

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- 1. Fort Drum Bridge still on for November 12th, what about the Detour signs.
  - 2. Complaint from mother about construction in Ft. Drum and school buses getting in late.
  - 3. Complaints about roads in Okeechobee, keeping roads up.
- c. Commissioner Bryant Culpepper discussed the following:
- 1. Congratulations to election winners.
- d. Commissioner David Hazellief discussed the following:
- 1. School traffic lights to stay for school use, County Administrator Robbie Chartier stated per FDOT, the lights will not change.
- e. Chairman Terry Burroughs discussed the following:
- 1. Leadership Group, how to access yourself. Quote: People forget what you said, people forget what you did, but don't forget how you make them feel.

**6. Additional Documents, If Any, Presented At Meeting**

**V. Adjournment**

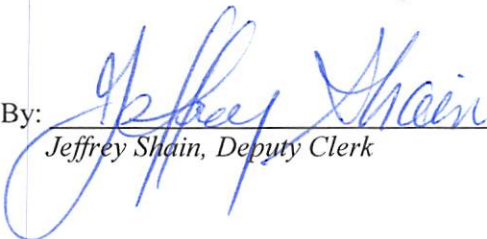
There being no further business to come before the Board, Chairman Terry Burroughs declared the Regular Session of the Board of County Commissioners adjourned at 4:15 p.m.

BOARD OF COUNTY COMMISSIONERS  
OKEECHOBEE COUNTY, FLORIDA

By:   
Terry W. Burroughs - Chairman

ATTEST:

Sharon Robertson  
Clerk of the Circuit Court & Comptroller

By:   
Jeffrey Shain, Deputy Clerk



Approved: 11/20/2018

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