



# Okeechobee County Board of County Commissioners

Meeting Location  
304 NW 2nd Street  
Okeechobee, FL 34972  
863-763-6441  
[www.co.okeechobee.fl.us](http://www.co.okeechobee.fl.us)

## Regular Session

~ Agenda ~

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Thursday, March 23, 2017

9:00 AM

Historic Courthouse, Room 270

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### Roll Call

Terry Burroughs	Chairman
Bryant Culpepper	Commissioner
Kelly Owens	Commissioner
David Hazellief	Commissioner
Bradley G. Goodbread	Commissioner
Robbie Chartier	County Administrator
John Cassels	County Attorney
Jeff Shain	Deputy Clerk

### I. Commencement

### II. Public Comments

### III. Revisions

### IV. Agenda

#### 1. *Consent Agenda*

##### a. MINUTES: MARCH 9, 2017 REGULAR SESSION— Jeff Shain

That the Board of County Commissioners approve Minutes from March 9, 2017 Regular Session.

##### b. WARRANTS 2017-06— Jessica Burnette

That the Board of County Commissioners approve Warrants list 2017-06.

##### c. RESOLUTION AND BUDGET AMENDMENT 17-08 INSURANCE RECOVERY PROCEEDS RECEIVED TO REPLACE VANDALIZED PLAYGROUND EQUIPMENT AT DOUGLAS BROWN FACILITY— Robbie Chartier

That the Board of County Commissioners approve Resolution 2017-\_\_\_ for Budget Amendment 17-08 in the amount of \$3,138.00, to appropriate unanticipated reimbursements for the insurance claim relative to vandalized equipment at Douglas Brown facility, and authorize the Chairman to execute said Resolution; and providing for an effective date.

##### d. RESOLUTION AND BA17-09 INSURANCE RECOVERY PROCEEDS ROAD DEPARTMENT— Lee Evett

That the Board of County Commissioners adopt Resolution 2017-\_\_\_ , to appropriate unanticipated revenue received from an insurance claim relative to damage to

- flashing signals at CR144 and U.S. 441 N and approve and Budget Amendment 17-09 in the amount of \$17,655 for same.
- e. GRANT AMENDMENT APPROVAL FOR REVISIONS CONTAINED IN AMENDMENT 003 TO OLDER AMERICAN'S ACT (OAA) PROGRAM GRANT IA016-9400— Tom Leach
- That the Board of County Commissioners authorize the Chair to execute Amendment 003 to the Older American's Act (OAA) Grant Agreement IA016-9400 which contains a revised rate schedule.
- f. AUDIT EXTENSION WITH CLIFTONLARSONALLEN FOR AUDITING SERVICES FOR FISCAL YEAR ENDED SEPTEMBER 30, 2016— Robbie Chartier
- That the Board of County Commissioners approve an audit extension with CliftonLarsonAllen for Fiscal Year Ended September 30, 2016 extending the deadline from March 31, 2017 to April 30, 2017 to allow the Florida Retirement System (FRS) sufficient time to respond to auditors inquiries in connection with the documentation received from FRS.

## **2. Proclamations/Public Hearings/Presentations**

- a. MS. LAUREN BUTLER - UPDATE/REPORT FROM 4H SHOOTING SPORTS CLUB MEMBERS— Robbie Chartier
- That the Board of County Commissioners receive an update/report from the 4H Shooting Sports Club members.
- b. PROCLAMATION - SHELBY KIRTON FROM FLORIDA'S HOMETOWN USA PROGRAM— Tracy Rowland
- That the Board of County Commissioners issue the Florida's Hometown USA Program, Inc.
- Proclamation to Ms. Shelby Kirton in recognition of her commitment in volunteer work and service throughout our community.
- c. PROCLAMATION - NATIONAL LIBRARY WEEK— Tracy Rowland
- That the Board of County Commissioners issue a Proclamation for National Library Week in Okeechobee County for April 9 - 15, 2017.
- d. CONFIRMATION OF BUDGET DIRECTOR— Mariah Anuez
- That the Board of County Commissioners confirm the County Administrator's appointment of Ms. Kelley Conrad as the Budget Director.
- e. 1:30 PM INCIDENT COMMAND SYSTEM (ICS) 402 OVERVIEW AND TRAINING— Mitch Smeykal
- That the Board of County Commissioners receive an overview and training from Mitch Smeykal, Emergency Management Director, on the Incident Command System (ICS) 402 Orientation.

## **3. General Business**

- a. REQUEST BY RESPONDENT, PAUL JACO, FOR A REDUCTION OF CODE ENFORCEMENT LIEN AND RELEASE OF LIEN IF TIMELY PAID— Laura McCall

- That the Board of County Commissioners (A) Adopt the Code Enforcement Special Magistrate's Report and Recommendation as to Reduction Request filed by Respondent, Paul Jaco; (B) direct the Chairman to execute the attached Final Administrative Order; and (C) direct the Chairman to execute a Release of Lien upon the timely payment of the reduced amount.
- b. US DEPARTMENT OF JUSTICE "JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM" GRANT— Deborah Belcher
- That the Board of County Commissioners authorize the Chairman or the County Administrator to execute and approve documents for a U. S. DOJ Justice and Mental Health Collaboration Program grant application of up to \$300,000, and authorize a commitment of matching funds for the Mental Health grant, not to exceed \$75,000 over a 24-month period, which may include staff time and additional appropriations for a mental health court and related expenses.
- c. REQUEST FULL-TIME CUSTODIAL POSITION - FACILITIES MAINTENANCE— Mariah Anuez
- That the Board of County Commissioners approve a Full-time Custodial Position for Facilities Maintenance and authorize the transfer of remaining funds for one part-time custodial from Parks & Recreation salaries/benefits in the amount of \$12,183 to Facilities Maintenance salaries/benefits and authorize budget transfer 17-82 in the amount \$2,888 from General Fund Reserves to fund the position for the remainder for FY16/17.
- d. AUTHORIZATION FOR THE COUNTY ADMINISTRATOR TO EXECUTE THE CONTRACT BETWEEN THE COUNTY AND FIRE RESCUE EMPLOYEES ATTENDING PARAMEDIC SCHOOL— Ralph Franklin
- That the Board of County Commissioners authorize the County Administrator to execute the Paramedic School attendance contract between employees of Fire Rescue and the County.
- e. TWO (2) INDEPENDENT CONTRACTOR AGREEMENTS FOR PURCHASE OF TIRES AND REPAIR SERVICES FOR COUNTY VEHICLES WITH ST. LUCIE BATTERY AND TIRE OF OKEECHOBEE, LLC., AND TOTAL ROADSIDE SERVICES, LLC.— Ralph Franklin
- That the Board of County Commissioners approve and authorize the Chairman execute an Independent Contractor Agreement (as prepared by the County Attorney) for the purchase of tires and repairs as provided in Exhibit "A" for all county vehicles up to \$46,000 annually from contract date combined purchases between with St. Lucie Battery and Tire of Okeechobee, LLC. and Total Roadside Services, LLC for a one year term beginning March 27, 2017 and ending March 26, 2018 with up to two additional one year terms.
- f. CONTRACT APPOINTING JOHN HOWLE, P. E., VICE PRESIDENT, CIVILSURV DESIGN GROUP AS COUNTY ENGINEER AND BUDGET TRANSFER FROM TRANSPORTATION TRUST FUND RESERVE— Lee Evett
- That the Board of County Commissioners approve the appointment of Mr. John Howle, P. E. as County Engineer and the Master Agreement with CivilSurv Design Group for engineering services and approve a Budget Transfer 17-81 \$71,700 from the Transportation Trust Fund Reserve for the monthly fee for the remaining months of the Fiscal Year.

- g. ACCEPT LOW BID OF \$402,005 FROM LYNCH PAVING FOR REPAIRS TO TWENTY FIVE SITES IN THE SW DRAINAGE AREA PROJECT (aka SW 3rd Terrace & Wolff Road)— Lee Evett

That the Board of County Commissioners accept the low bid of \$402,005.00 from Lynch Paving for permanent repairs to twenty five individual sites in the SW Drainage Project; approve Budget Transfer 2017 -80 from Fund 304 in the amount of \$202,005 from Reserves for Future Construction and authorize the Chairman to execute a contract with Lynch Paving to be prepared by the County Attorney

- h. DISCUSSION: STATUS OF WORK PERFORMED IN BET-HER ACRES BY A CONTRACTOR HIRED BY OKEECHOBEE UTILITY AUTHORITY (OUA)— Robbie Chartier

That the Board of County Commissioners review documentation regarding work performed in Bet-Her Acres by contractor hired by OUA for their Water Main Project and discuss whether or not further action is required by the Board of County Commissioners.

**4. Administration Report**

**5. Commissioner Reports**

**6. Additional Documents, If Any, Presented At Meeting**

**V. Adjournment**

Any person deciding to appeal any decision by the Board of County Commissioners with respect to any matter considered at this meeting or hearing will need to ensure that verbatim record of the proceedings is made and that the record includes the testimony and evidence upon which the appeal will be based.