



# Okeechobee County Board of County Commissioners

## Regular Session

Meeting Location  
304 NW 2nd Street  
Okeechobee, FL 34972  
863-763-6441  
[www.co.okeechobee.fl.us](http://www.co.okeechobee.fl.us)

~ Agenda ~

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Thursday, February 22, 2018

9:00 AM

Historic Courthouse, Room 270

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### Roll Call

Terry Burroughs	Chairman
Bryant Culpepper	Commissioner
Kelly Owens	Commissioner
David Hazellief	Commissioner
Bradley G. Goodbread	Commissioner
Robbie Chartier	County Administrator
John Cassels	County Attorney
Jeff Shain	Deputy Clerk

### I. Commencement

#### *Employee Recognition*

### II. Public Comments

### III. Revisions

### IV. Agenda

#### 1. *Consent Agenda*

- a. MINUTES: FEBRUARY 6, 2018 REGULAR SESSION— Jeff Shain  
That the Board of County Commissioners approve Minutes from the February 6, 2018 Regular Session.
- b. WARRANTS 2018-4— Jessica Burnette  
That the Board of County Commissioners approve Warrants list 2018-4.
- c. BUDGET AMENDMENT 17-16 FOR LEGAL AID FUND ADJUSTMENT— Kelley Conrad  
That the Board of County Commissioners approve BA17-16 in the amount of \$89.
- d. BUDGET AMENDMENT 17-17 FOR TEEN COURT FUND ADJUSTMENT— Kelley Conrad  
That the Board of County Commissioners approve BA17-17 in the amount of \$101.
- e. BUDGET TRANSFER BT17-292 RESIDENTIAL SOLID WASTE— Kelley Conrad  
That the Board of County Commissioners approve Budget Transfer BT17-292 in the amount of \$9,735 from Residential Solid Waste Fund Reserves to appropriate funds for FY16/17 expenditures exceeding anticipated amounts.

- f. DOUGLAS BROWN COMMUNITY CENTER LIFT STATION IMPROVEMENTS CHANGE ORDER NO. 1— Donnie Oden

That the Board of County Commissioners approve Change Order No. 1 in the amount of (\$2,235.00) Credit to the Contract with Close Construction, LLC for the unused funds in the Contract for the Douglas Brown Community Center Lift Station Improvements Project.

- g. REQUEST BY STEVEN W. HULL AND DEBORAH M. HULL, RESPONDENTS, FOR A REDUCTION OF CODE ENFORCEMENT LIEN— Laura McCall

That the Board of County Commissioners: (A) adopt the Code Enforcement Special Magistrate's Report and Recommendation as to Reduction Request filed by Steven W. Hull and Deborah M. Hull, reducing the fine to \$1,500.00; (B) direct the Chairman to execute the Final Administrative Order; and (C) direct the Chairman to execute a Release of Lien upon the timely payment of the reduced amount.

- h. PUBLIC SAFETY COMPLEX MAINTENANCE CONTRACT WITH TRANE— Kenny Murphy

That the Board of County Commissioners approve a new five year contract with Trane for the HVAC maintenance service at the Public Safety Complex, in place of the expiring contract currently in place, to begin on April 1, 2018, ending March 31, 2023 in the total amount of \$64,096 for 5 years, pending contract approval by County Attorney.

- i. JUDICIAL CENTER SIMPLEX GRINNELL MAINTENANCE & MONITORING CONTRACT— Kenny Murphy

That the Board of County Commissioners approve and authorize the Chairman to execute a new five year contract with Simplex Grinnell for the maintenance and monitoring of the fire safety and suppression system at the Judicial Center, to begin on May 1, 2018, ending April 30, 2023 in the amount of \$7,990 annually for 5 years for a total amount of \$39,950, pending contract approval by County Attorney.

## **2. Proclamations/Public Hearings/Presentations**

- a. PROCLAMATION - DESIGNATING OKEECHOBEE COUNTY AS A "PURPLE HEART" COUNTY— Tracy Rowland

That the Board of County Commissioners issue a Proclamation designating Okeechobee County as a "Purple Heart" County.

## **3. General Business**

- a. CONSTRUCTION IN THE INDUSTRIAL PARK AT OKEECHOBEE COUNTY ANIMAL CONTROL FACILITY LOCATION— Kathy Scott

That the Board of County Commissioners (BOCC) approve construction of a Carolina Carport at the Animal Control facility in the Okeechobee County Airport Industrial Park, contingent on approval from or any requirements by the FAA (Federal Aviation Administration) 7460 Permit and any other Federal, State or County requirements.

- b. AGRI-CIVIC CENTER ADVISORY COMMITTEE APPOINTMENT— Matt Dorriety

That the Board of County Commissioners appoint two (2) regular members for the Agri-Civic Center Advisory Committee to vacant seats with a term that expires March 1, 2022.

c. LIBRARY ADVISORY BOARD APPOINTMENT— Kresta King

That the Board of County Commissioners appoint one (1) regular member to the Library Advisory Board, term to expire March 1, 2022.

d. APPOINTMENTS TO PLANNING BOARD/BOARD OF ADJUSTMENTS AND APPEALS ("A" BOARD)— Bill Royce

That the Board of County Commissioners appoint to the Planning Board/Board of Adjustments and Appeals ("A" Board) up to 2 regular members to terms that expire March 1, 2021 and up to 2 regular members to terms that expire March 1, 2020.

e. APPOINTMENTS TO THE CONSTRUCTION INDUSTRY LICENSING BOARD ("A" BOARD)— Bill Royce

That the Board of County Commissioners appoint to the Construction Industry Licensing Board ("A" Board) up to 2 regular members to terms that expire March 1, 2021 and up to 1 alternate member to a term that expires March 1, 2021.

f. FLORIDA FISH & WILDLIFE CONSERVATION COMMISSION PRESENTATION - BUTTERFLY GARDEN— Donnie Oden

That the Board of County Commissioners receive a Presentation by the Florida Fish & Wildlife Conservation Commission and approve their request to create a butterfly garden on the turnaround at the east end of "The Clif Betts Jr. Lakeside Recreation Area".

g. CITIZEN REQUEST- NICK BLOUNT - UNITED WAY OF OKEECHOBEE PRESENTATION— Tracy Rowland

That the Board of County Commissioners receive a request from Mr. Nick Blount to make a United Way presentation to County Employees.

h. RESURFACING OF SW 3RD TERRACE, SW 28TH STREET, AND SW 3RD AVENUE— John Howle

That the Board of County Commissioners determine if they want to consider resurfacing SW 3rd Terrace, SW 28th Street, and SW 3rd Avenue within the project limits of the drainage repairs recently completed on these streets.

i. REQUEST BOARD CONSIDER THE USE OF TRAFFIC CALMING AND SPEED DETERRENTS ON COUNTY ROADS— John Howle

That the Board of County Commissioners consider and approve the installation of traffic calming devices on some low volume residential streets where speeding has been a problem.

j. ACTIVITIES COORDINATOR/FISCAL DATA SUPPORT AT SENIOR SERVICES-JOB DESCRIPTION— Mariah Anuez

That the Board of County Commissioners approve the new job description of Activities Coordinator/Fiscal Data Support, and incorporate position into pay grade 4.

k. APPROVAL OF SEALED BID OFFER FOR COUNTY OWNED SURPLUS REAL PROPERTY - NW 32ND STREET (TROPICAL GARDENS ESTATES) (Parcel # 1-09-37-35-0010-00050-0100);— Russell Rowland

That the Board of County Commissioners award Sealed Bid # 1 submitted by Adam and Amy Davis for the purchase of Surplus County Owned Real Property Parcel ID 1-09-37-35-0010-00050-0100 in the amount of \$2,000; and authorize the County Attorney to prepare the required legal documents for conveyance of said surplus real property to the successful bidder as stated in F.S. 125.411; and authorize the Chairman to execute any conveyance documents as prepared by the County Attorney; In the event the successful Bidder does not complete any or all requirements of the conveyance of said surplus property, including full payment to Okeechobee County, within 60 days of the Board's approval, authorize County Staff to discontinue the conveyance process and award the surplus property to the second highest qualified bidder.

- I. THE PURCHASE OF ONE 2018 FORD F-350 4x4 FROM DUVAL FORD FOR FACILITIES MAINTENANCE USING FLORIDA SHERIFF'S BID #FSA17-VEL 15.0— Ralph Franklin

That the Board of County Commissioners approve the purchase of one (1) 2018 Ford F-350 4x4 requested by Facilities Maintenance from Duval Ford in the amount of \$30,416.00 using Florida Sheriff's Bid # FSA17-VEL 15.0.

- m. ISSUANCE OF TWO (2) CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY (COPCN) FOR MEDICAL CARE AND TRANSPORTATION LOCALLY AND OUT OF THE AREA IN SUPPORT OF SPECIAL EVENTS FOR FISCAL YEAR 2017-2018— Ralph Franklin

That the Board of County Commissioners approve and authorize the Chairman to execute and

issue two (2) Certificates of Public Convenience and Necessity (COPCN) to Martin County Fire

Rescue and St. Lucie County Fire District to provide Advanced and Basic Life Support and

Patient transportation services locally and out of the area, with limitations as set forth on the

individual agencies COPCN, during the Fiscal Year 2017/2018.

- n. STUDENT RIDE AGREEMENT BETWEEN TREASURE COAST MEDICAL INSTITUTE, INC AND OKEECHOBEE COUNTY— Ralph Franklin

That the Board of County Commissioners approve and authorize the Chairman to execute the Student Ride Agreement between Treasure Coast Medical Institute, Inc and Okeechobee County effective upon execution by both parties with an expiration of April 30, 2021.

- o. PUBLIC WORKS DEPARTMENT OFFICE BUILDING UPDATE ON BUILDING LAYOUT— Donnie Oden

That the Board of County Commissioners review and approve the proposed Public Works Department Office Building Layout and Design for bidding and construction; or, provide staff with further direction regarding how the Board would like to proceed with this project.

- p. FIRST AMENDMENT TO EMPLOYEE HEALTH CENTER AGREEMENT— Mariah Anuez

That the Board of County Commissioners approve and authorize the Chairman to execute the First Amendment to Employee Health Center Agreement dated October 1, 2017 between Treasure Coast Medical Associates, Inc. and Okeechobee County Board of County Commissioners, Okeechobee County Clerk of the Circuit Court and Comptroller, Okeechobee County Supervisor of Elections, Okeechobee County Sheriff and Okeechobee County Tax Collector; subject to review by County Attorney for legal sufficiency.

- q. EMPLOYEE HEALTH CENTER 1ST QUARTER REPORT— Mariah Anuez

That the Board of County Commissioners receive and review the attached Employee Health Center 1st Quarter Report.

- r. FIRE STATION NO. 1 RE-ROOF BID No. 2017-25— Donnie Oden

That the Board of County Commissioners review the following roof options for Fire Station No. 1 and direct Staff on the type of roof desired.

**4. Administration Report**

**5. Commissioner Reports**

**6. Additional Documents, If Any, Presented At Meeting**

**V. Adjournment**

Any person deciding to appeal any decision by the Board of County Commissioners with respect to any matter considered at this meeting or hearing will need to ensure that verbatim record of the proceedings is made and that the record includes the testimony and evidence upon which the appeal will be based.