



Action Notes of the Board of County Commissioners Okeechobee County, Florida

Thursday, February 23, 2017

Regular Session

Roll Call

I. Commencement

II. Public Comments

Approved: Motion to close Public Comments.

III. Revisions

County Administrator Robbie Chartier asked to add the following items:

1. Item 2b Implementation of a County Wide Burn Ban
2. Item 1n Budget Transfer 2017-70 Towns of Okeechobee
3. Item 3o, Donation of ice machine owned by TRAC being loaned to OCRA
4. Item 3p, Inter local Agreement with OUA and Okeechobee City and Okeechobee County.
5. Item 3q, Extension on the Okee-Tantle RFP for 60 days.

Approved: Motion to accept revisions to the Agenda.

IV. Agenda

1. *Consent Agenda*

- a. **Approved:** Minutes from January 26, 2017 Workshop, Strategic Planning Day 1
- b. **Approved:** Minutes from January 27, 2017 Workshop, Strategic Planning Day 2
- c. **Approved:** Minutes from February 9, 2017 Regular Session.
- d. **Approved:** Warrants List 2017-04 in the amount of \$1,634,469.38
- e. **Approved:** adoption of the Code Enforcement Special Magistrate's Report and Recommendation as to Reduction Request; direct the Chairman to execute the Final Administrative Order; and direct the Chairman to execute a Release of Lien upon the timely payment of the reduced amount.
- f. **Adopted:** Resolution 2017-08 declaring certain County Vehicles and Equipment as listed in Exhibit "A" as surplus and authorize the County Administrator to dispose of said surplus property as defined in Chapter 274, Florida Statutes.
- g. **Approved:** and authorize the Chair to execute Amendment 003 to the Alzheimer's Disease Initiative (ADI) Grant Agreement IZ015-9400 which contains a revised reporting schedule.

- h. **Approved:** and authorize the Chair to execute Amendment 003 to the Community Care for the Elderly (CCE) Grant Agreement IC015-9400, which contains a revised reporting schedule.
- i. **Approved:** and authorize the Chair to execute Amendment 004 to the Community Care for the Elderly (CCE) Grant Agreement IC015-9400 which contains revisions or additions to sections of the agreement and its attachments as well as required Certifications and Assurances to be signed and submitted.
- j. **Approved:** and authorize the Chair to execute Amendment 003 to Emergency Home Energy Assistance for the Elderly Program (EHEAP) Grant Agreement IP015-9400 which contains significant revisions to multiple sections and attachments to the original Agreement.
- k. **Approved:** and authorize the Chair to execute Amendment 005 to the Home Care for the Elderly (HCE) Grant Agreement IH015-9400 which contains a revised reporting schedule
- l. **Approved:** and authorize the Chair to execute Amendment 006 to the Home Care for the Elderly (HCE) Grant Agreement IH015-9400 which contains revisions or additions to sections of the agreement and its attachments as well as required Certifications and Assurances to be signed and submitted.
- m. **Approved:** and authorize the Chair to execute Amendment 002 to the Older American's Act (OAA) Grant Agreement IA016-9400, which contains a revised reporting schedule.
- n. **Approved:** Budget Transfer BT 17-70 in the amount of \$244,398 from Impact Fee Fund Reserves to Grant to Outside Organization - Towns of Okeechobee LLC to appropriate matching funds for the HOME Investment Partnership Grant in accordance with a grant agreement approved November 29, 2016.

2. *Proclamations/Public Hearings/Presentations*

- a. **Received:** the Healthy Weight Community Champion Certificate from Tiffany Collins on behalf of Florida Department of Health.
- b. **Received:** a briefing from the Public Safety Director/Fire Chief on the implementation of a County Wide Burn Ban.
- c. **Received:** comments from Viking Subdivision residence concerning ATV usage on private easements and roads in the Viking Subdivision.

Approved: Motion to close Public Comment.

Conducted: discussion on Viking Subdivision ATV Usage.

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3. General Business

- a. **Approved:** to accept on loan from Main Street of Okeechobee an outside Art Exhibit (metal horse sculpture and base) for its continued appreciation on promoting Art within the county subject to terms and conditions of a agreement to be prepared by the County Attorney and County Administrator.
- b. **Approved:** appointment of Judith Mix as a regular member to the Library Advisory Board, term to expire March 1, 2021.
- c. **Approved:** appointment of Frank Cunningham and Jeffery Jones as regular members for the Agri-Civic Center Advisory Committee to terms that expire March 1, 2021 and appointment of Brian Sell as a regular member to fill the vacant seat which term expires March 1, 2019.
- d. **Approved:** appointment of Michael Myers as member and Philip J. Baughman as alternate member to the Okeechobee Utility Authority; both terms to expire March 1, 2021.

Approved: appointment of Thomas Markham as alternate to the OUA Board, as Philip Baughman declined the appointment.

- e. **Approved:** appointments of Mack Worley, Jr. and Ronald Zobel as regular members to terms that expire March 1, 2020.

Approved: appointment of Mitchell Hancock to the Planning Board to term that expires March 1, 2020.

- f. **Approved:** appointment of Frank Cunningham (Lay Person) and Mark Brandel (Certified Contractor) as regular members of the Construction Industry Licensing Board to terms that expire March 1, 2020.

- g. **Adopted:** Resolution 2017-09 to create a new specialty license for "Asphalt Seal-Coat" Contractor and a new specialty license for "Paving Brick/Paver Brick Systems" Contractor based upon the recommendation of the Construction Industry Licensing Board.

Approved: Motion to adopt Resolution 2017-10 to amend the scope of the specialty license for "Paving" and the scope of the specialty license for "Insulation" based upon the recommendation of the Construction Industry Licensing Board.

- h. **Approved:** Option No. 1 of the Proposed Improvements Public Safety Complex Parking adding twenty three (23) parking spaces.

- i. **Approved:** award of Bid No. 2016-19 for the purchase of replacement VCT tile, installation and the removal of the existing tile in the USDA area of the Highway 98 Administration Annex to Jeanette's Interiors, Inc. In the amount of \$44,850.00 and waive any inconsistencies in the bid.

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- j. **No Action Taken:** to execute a work authorization to Culpepper & Terpening, Inc. for the development of a GIS platform for the establishment of a Roadway Inventory Program in the amount of \$209,460, which includes Task 1.41 traffic count data collection; and approve Budget Transfer 17-56 in the amount of \$109,460 from the Transportation Trust fund reserves.
- k. **Conducted:** discussion and provided direction on accepting credit and debit cards.
- l. **Received:** an overview of current combined Financial Update for fiscal year 2017 through December, 2016.
- m. **Conducted:** discussion on the Strategic Plan outline and set workshop date on Thursday March 9, 2017 at 1:30 pm to further define each objective to assign a responsible party to implement each objective and establish a time frame to complete the objective, starting with Infrastructure & Capital Asset Management.
- n. **Conducted:** discussion on scheduling a site visit workshop on Thursday March 2, 2017 at 8:30 am at the BOCC Boardroom to visit Jail, Fire Station 2, Road Department and Alderman Building to physically view the buildings and understand the occupants needs relative to any future renovation, expansion and/or replacement. After discussion with the County Attorney rescinded the Workshop.
- o. **Conducted:** discussion on donation of ice machine owned by TRAC being loaned to OCRA.
- p. **Conducted:** discussion on scheduling a joint workshop with OUA, City of Okeechobee and Okeechobee County to discuss the Interlocal Agreement, to be held at the Civic Center.
- q. County Administrator to extend the Okee Tantie RFP for an additional 60 days.

4. Administration Report

5. Commissioner Reports

6. Additional Documents, If Any, Presented At Meeting

V. Adjournment

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