



Action Notes of the Board of County Commissioners Okeechobee County, Florida

Thursday, February 22, 2018

Regular Session

Roll Call

I. Commencement

Employee Recognition

II. Public Comments

Approved: Motion to close Public Comments.

III. Revisions

County Administrator Robbie Chartier addressed the Board and stated she added an additional citizen application for the Agri-Civic Center Advisory Board item 3(b); and an additional citizen application for the Planning Board item 3(d). Ms. Chartier also added Agenda Item No: 3(r) Fire Station No. 1 Re-Roof Bid.

Approved: Motion to accept additions to the agenda.

IV. Agenda

1. *Consent Agenda*

- a. **Approved:** Minutes from the February 6, 2018 Regular Session.
- b. **Approved:** Warrants List 2018-4.
- c. **Approved:** BA17-16 in the amount of \$89.
- d. **Approved:** BA17-17 in the amount of \$101.
- e. **Approved:** Budget Transfer BT17-292 in the amount of \$9,735 from Residential Solid Waste Fund Reserves to appropriate funds for FY16/17 expenditures exceeding anticipated amounts.
- f. **Approved:** Change Order No. 1 in the amount of (\$2,235.00) Credit to the Contract with Close Construction, LLC for the unused funds in the Contract for the Douglas Brown Community Center Lift Station Improvements Project.

- g. **Approved:** adoption of the Code Enforcement Special Magistrate's Report and Recommendation as to Reduction Request filed by Steven W. Hull and Deborah M. Hull, reducing the fine to \$1,500.00; directed the Chairman to execute the Final Administrative Order; and directed the Chairman to execute a Release of Lien upon the timely payment of the reduced amount.
- h. **Approved:** a new five year contract with Trane for the HVAC maintenance service at the Public Safety Complex, in place of the expiring contract currently in place, to begin on April 1, 2018, ending March 31, 2023 in the total amount of \$64,096 for 5 years, pending contract approval by County Attorney.
- i. **Approved:** and authorize the Chairman to execute a new five year contract with Simplex Grinnell for the maintenance and monitoring of the fire safety and suppression system at the Judicial Center, to begin on May 1, 2018, ending April 30, 2023 in the amount of \$7,990 annually for 5 years for a total amount of \$39,950, pending contract approval by County Attorney.

2. Proclamations/Public Hearings/Presentations

- a. **Presented:** a Proclamation designating Okeechobee County as a "Purple Heart" County.

Approved: Motion to issue the Proclamation.

3. General Business

- a. **Approved:** construction of a Carolina Carport at the Animal Control facility in the Okeechobee County Airport Industrial Park, contingent on approval from or any requirements by the FAA (Federal Aviation Administration) 7460 Permit and any other Federal, State or County requirements.

Consensus of the Board: approve the building permit application.

- b. **Approved:** the appointment of Gordon Mack Worley as a regular member for the Agri-Civic Center Advisory Committee vacant seat with a term that expires March 1, 2021.
- c. **Approved:** appointment of Dana Tedders as a regular member to the Library Advisory Board, term to expire March 1, 2022.
- d. **Approved:** appointment to the Planning Board/Board of Adjustments and Appeals ("A" Board) of two (2) regular members, Ted Kelchner and Joey Hoover, to terms that expire March 1, 2021.

Approved: appointment to the Planning Board/Board of Adjustments and Appeals ("A" Board) of two (2) regular members, Weston Harvey and Frank Cunningham, to terms that expire March 1, 2020; also approve appointment of Mack Worley as an alternate member, to term that expires March 1, 2019.

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- e. **Consensus of the Board:** to find additional members for the CILB and bring back an agenda item.
- f. **Received:** a Presentation by the Florida Fish & Wildlife Conservation Commission to create a butterfly garden on the turnaround at the east end of "The Clif Betts Jr. Lakeside Recreation Area".

Approved: approve the request from the Florida Fish & Wildlife Conservation Commission to create a butterfly garden on the turnaround at the east end of "The Clif Betts Jr. Lakeside Recreation Area".
- g. **Consensus of the Board:** to provide United Way of Okeechobee a booth at the Health Fair.
- h. **Consensus of the Board:** to wait to consider resurfacing SW 3rd Terrace, SW 28th Street, and SW 3rd Avenue within the project limits of the drainage repairs recently completed on these streets.
- i. **Consensus of the Board:** for staff to look into signs displaying driver's speed as they approach the sign, and to bring back an agenda item on the March 8, 2018 meeting.
- j. **Approved:** the new job description of Activities Coordinator/Fiscal Data Support, and incorporate position into pay grade 4.
- k. **Approved:** to award Sealed Bid # 1 submitted by Adam and Amy Davis for the purchase of Surplus County Owned Real Property Parcel ID 1-09-37-35-0010-00050-0100 in the amount of \$2,000; and authorize the County Attorney to prepare the required legal documents for conveyance of said surplus real property to the successful bidder as stated in F.S. 125.411; and authorize the Chairman to execute any conveyance documents as prepared by the County Attorney.
- l. **Approved:** the purchase of one (1) 2018 Ford F-350 4x4 requested by Facilities Maintenance Duval Ford in the amount of \$30,416.00 using Florida Sheriff's Bid # FSA17-VEL 15.0.
- m. **Approved:** and authorize the Chairman to execute and issue two (2) Certificates of Public Convenience and Necessity (COPCN) to Martin County Fire Rescue and St. Lucie County Fire District to provide Advanced and Basic Life Support and Patient transportation services locally and out of the area, with limitations as set forth on the individual agencies COPCN, during the Fiscal Year 2017/2018.
- n. **Approved:** and authorize the Chairman to execute the Student Ride Agreement between Treasure Coast Medical Institute, Inc and Okeechobee County effective upon execution by both parties with an expiration of April 30, 2021.
- o. **Consensus of the Board:** to have the proposed Public Works Department Office Building Layout and Design redrawn, as outlined by the Board with no porch, use of a pitched roof and remove the top windows, and go out for bid so the Board could see what the actual cost would be.

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- p. **Approved:** and authorize the Chairman to execute the First Amendment to Employee Health Center Agreement dated October 1, 2017 between Treasure Coast Medical Associates, Inc. and Okeechobee County Board of County Commissioners, Okeechobee County Clerk of the Circuit Court and Comptroller, Okeechobee County Supervisor of Elections, Okeechobee County Sheriff, Okeechobee County Tax Collector, and Okeechobee County Property Appraiser; was reviewed by County Attorney for legal sufficiency.
- q. **Received:** the Employee Health Center 1st Quarter Report.
- r. **Approved:** Option No. 3: Re-bid the roof replacement and elect to replace the roof with a 24-gauge metal roof with exposed fasteners at an estimated cost of (170 SQ @\$525)
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| Estimated Exposed Fastener Metal Roof: | \$89,250 |
| Insurance Amount: | \$46,818 |
| Deductible reimbursable from FEMA | <u>\$29,682</u> |
| County Cost | \$12,750 |

Approved: Motion to reject bid from Therma Seal Roof Systems, LLC.

4. Administration Report

5. Commissioner Reports

6. Additional Documents, If Any, Presented At Meeting

V. Adjournment

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